The Naval Postgraduate School Collaborative Learning Environment (CLE) is an interactive portal designed to support the learning and research activities of the Naval Postgraduate School and its strategic partners.

Please click on the topics below for details and links to more information about our CLE.

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### Getting Started

Are you just getting started with the Sakai CLE? These pages will help you get going with your course configuration.

- Logging In to Sakai CLE
- Sakai Basics
- Just Getting Started?

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### Sakai Access

Sakai can be accessed at [https://cle.nps.edu](https://cle.nps.edu) with your NPS credentials, or at [https://cle.nps.edu/portal/xlogin](https://cle.nps.edu/portal/xlogin) with your full email address for guest access.

- Sakai Guest Access Overview
- NPS Student and Faculty Access
- Sakai Guest Password Reset
- Troubleshooting Connection or Login Issues

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### LMA has been Discontinued!

The LMA tool in Sakai has been discontinued. For more information, click here.

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### How to Request a New Course or Project Site

Instructions for Requesting a new Course or Project site

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### Working with Students

Working in the Site Info Tool to add and remove students

Using Groups and Joinable Sets

What is the Roster Tool for?

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### Sakai Tools

- Complete Tool List
- Site Info
- Gradebook
- Assignments
- Tests and Quizzes
- Forums
- Resources
The Lessons Tool

About the Lessons Tool
How to Add Content
Managing Lessons Page Items
Managing your Lessons Layout

How to Add, Copy, or Move Content

All about the Resources tool
Copying your content into a new course site by using Import from site
Absolute vs. Relative URL
Linking to Resource in Another Site
Transferring Content from Resources to MS Teams
Sharing from OneDrive or Box to Sakai
Working with Images in the CKEditor Text Box
Adding Participants to your course
Export Tests
Working with Resources with WebDAV and Cyberduck
How to Create, Store, and Record Videos in MS Stream

Using Groups in Sakai

Creating Groups and Joinable Sets
Using Groups and Joinable Sets

Did you lose a course? Managing your Favorites

There are two places to find the courses you are enrolled in, regardless of your role in the course.

1. The Sites Grid - This is located in the upper right of your Sakai window, just to the left of your profile image or avatar. This lists all courses you are in, grouped by term.
   a. You can select courses that you want in your favorites menu by clicking on the empty star to left of the course name. Courses can also be unfavorited here by clicking on the filled gold stars.
   b. The tab called Organize Favorites allows you to drag-and-drop your starred (or favorited) courses into the order you want them to appear in the menu.
2. The Favorites Menu - This menu is located across the top of your Sakai window and lists the courses you are newly enrolled in, or those that you elect to have quick access to.
   a. You can click on the gold stars next to the courses to unfavorite them here.
   b. Beware!! It's very easy to accidentally click on the gold star! If you find one of your courses is missing, look in the Sites grid. It's probably there!

FOUO in Sakai

FOUO Content in Sakai

Troubleshooting

- Technical requirements
- How to Clear Your Web Browsers' Cache and Cookies
- CLE Tool Status Page
- Best Practices for the "View Site As" Tool

DODLearn

DODLearn can be accessed at https://dodlearn.nps.edu/

Additionally, the Sakai community maintains an in-depth User Guide at https://sakai.screenstepslive.com/s/sakai_help/m/101295