Rules, Regs, & SOP’s

NPS Travel Instruction
Joint Travel Regulations (JTR)
DoD 7000.14-R (DoD FMR)
Gift of Travel
Navy Passenger Travel
Honoraria
Foreign Military Student Travel
Invitational Travel SOP
Cross-Org / Fund Cite SOP
Government Travel Card
DoD DTS Best Practices
Local Travel SOP
Non-DoD Conferences
Visitor Clearance SOP
CTO Business Rules
International Travel
Request SATO Invoice SOP
Premium Class Travel
Navy DTS Business Rules
Voucher Appeal Process
NPS Instructions
Airline City Pair Program
Gate Access/Visitor Info

DUE TO UNKNOWN TECHNICAL ISSUES, ORDER OF BELOW STORIES SHOWS OLDEST STORIES ON TOP AND NEWEST AT THE BOTTOM. WE ARE WORKING TO RESOLVE THIS MATTER.

Travel Regulations
This RSS Feed provides notification of Joint Travel Regulation (JTR) and other travel-related policy updates.

UTD/CTD for MAP 48-14(l)/CAP 48-14(l) -- Metroliner
Update to JFTR, para. U3615, U3620; JTR, para C3615, C3620 SYNOPSIS: Removes the term ‘Metroliner’ when business class, extra fare train service is used. ‘Metroliner’ service was replaced with ‘Acela Express’. EFFECTIVE: 1 July 2014.
UTD/CTD for MAP 91-14(I)/CAP 91-14(I) -- NSA Regulations
JFTR, para. U1247, JTR, para.C1237 SYNOPSIS: Adds language that NSA employees and Armed Forces members working for NSA may be authorized DOS allowances IAW the National Security Act of 1959 (50 USC 3601 - 3617) if implemented in NSA regulations and provided duplicate allowances are not paid. EFFECTIVE: Immediately

UTD/CTD for MAP 50-14(E)/CAP 50-14(E) -- POC PCS Travel with Car Ferry
JFTR, para. U5116-C3, JTR, para. C4050-A6, C5060-E5c SYNOPSIS: Adds MALT PLUS per diem is paid for a member and or dependents on any day when PCS travel by car ferry does not include an overnight. Deletes MALT PLUS per diem from the JTR since MALT PLUS is not paid to civilian employees. EFFECTIVE: When printed in JTR/JTR

UTD/CTD for MAP 76-14(I)/CAP 76-14(I) -- Rental Car Insurance in Foreign Countries
JFTR/JTR, Appendix G SYNOPSIS: Reinserts language that rental car insurance is a reimbursable expense when required by a rental car company within a foreign country and when a Service designated official determines that legal requirements/procedures of the foreign country involved make insurance coverage necessary to comply with JTR, §301-10.451 language. EFFECTIVE: When printed in the JTR/JTR.

UTD for MAP 90-14(E) -- Add OHA
JFTR Table U10E-1, U10402-B6, U10412-C, U10416-A, U10416-D2, U10416-F. Table U10E-12 SYNOPSIS: Adds OHA in several locations in Chapter 10 where the verbiage not only applies to BAH, but to OHA also. EFFECTIVE: Effective when printed in the JFTR dated 1 July 2014.

UTD for MAP 77-14(E) -- Member PCS as Observer to United Nations (UN) Peacekeeping Organization
JFTR U7505-D, U9230, U10034 SYNOPSIS: States the station and housing allowances of a member assigned PCS as an observer to a UN Peacekeeping Organization, when added to the UN mission subsistence allowance, cannot exceed the station or housing allowance of a member assigned to the same area. This is clearly stated in par. U7505 when a member is TDY as an observer to a UN peacekeeping organization, but is not specified when a member is PCS. However, par. U1030 states a member may not receive duplicate payments for the same expenses. EFFECTIVE: effective when printed in the JTR dated 1 July 2014.

UTD/CTD for MAP 93-14(E)/CAP 93-14(E) -- CTO Fees for Leave Travel
JFTR: U2420-C, U3045-C, U7000-J4, U7005-E4, U7015-A4, U7025-C3 JTR: C2420-C, C3045-C, C7000-J4, C7005-E4, C7015-G1d, C7025-D1c SYNOPSIS: Clarifies that when paying transportation costs only for leave travel, CTO fees are included. Air transportation costs include taxes or fees (includes CTO fees) the GOV'T would have paid if the GOV'T procured transportation was used. EFFECTIVE: effective when printed in the JFTR/JTR dated 1 July 2014.

CTD 97-14(I) -- Clarify An Employee Is Not Authorized POC Mileage for RAT
JFTR para. U9230-C12, C11300-A3, C11300-A6c, C11300-A8 SYNOPSIS: This item clarifies that an employee is not authorized POC mileage for renewal agreement travel (RAT) while serving on an OCONUS tour. It also removes erroneous information inadvertently added to the JTR during the 1 March 2014 change. EFFECTIVE: effective when printed in JTR dated 1 July 2014.

UTD/CTD for MAP 99-14(I) -- Update APP P -- Revised DTR, Part 1, Ch 103 SYNOPSIS: Updates language in APP P to comply with DTR, Part 1, Chapter 103 which was revised 9 Jan 2014. EFFECTIVE: when printed in the JFTR/JTR dated 1 July 2014.

UTD 102-14(I) -- Safe Haven Allowances Start Date
SYNOPSIS: Clarifies the start date for safe haven allowances is the day after the date of arrival. When this was changed in in the 1 November 2013 (MAP 99-13) change one arrival day start language was missed. EFFECTIVE: when published in the JTR on 1 July 2014.

UTD/CTD 100-14(I) -- R&MP: Update CENTCOM Areas
SYNOPSIS: Recertifies certain USCENTCOM areas for one year beginning 1 June 2014 and only for members or employees whose deployment to that country commenced before 1 June 2014. EFFECTIVE: 1 June 2014.

CTD 103-14(I) -- Civilian Escorts and Attendees
SYNOPSIS: Updates paragraph and legislative references for civilian escorts and attendees. EFFECTIVE: When published in the JTR on 1 July 2014.

UTD 98-14(I) -- HHG and/or NTS is Authorized on PCS Move
SYNOPSIS: Clarifies that HHG transportation and/or NTS is authorized when the member is ordered to perform a PCS move. EFFECTIVE: when printed in the 1 July 2014 JFTR.

UTD 109-14(I) -- Reinsert Wording Erroneously Omitted

UTD/CTD 107-14(I) -- Update Other Than Economy/Coach Class Checklist in APP H4B
SYNOPSIS: Changes the language in the Other than Economy/Coach Class Travel checklist in APP H4B, Item 10. EFFECTIVE: 1 July 2014.

UTD/CTD 110-14(I) -- FEML for Ouagadougou, Burkina Faso and Juba, South Sudan
SYNOPSIS: Establishes FEML for Ouagadougou, Burkina Faso and Juba, South Sudan for two years beginning 4 June 2014 with an APOD of Frankfurt, Germany. EFFECTIVE: 4 June 2014

CTD 112-14(I) -- POC Mileage Rate Effective Date

UTD 94-14(E) -- Station Allowances Waiver
SYNOPSIS: Allows station allowances paid based on dependents OCONUS location when the Secretarial Process authorizes or approves a housing allowance based on the dependents’ OCONUS location. EFFECTIVE: 10 June 2014.

UTD/CTD 106-14(E) -- Consumables Allowance – Banjul, The Gambia

UTD 126-14(I) -- Notes in Funeral Travel
SYNOPSIS: Updates Notes 1-4 which were replaced by subpars. U7070-D, E, F, & G. EFFECTIVE: When printed in 1 August 2014 JFTR.

UTD 127-14(I) -- POV Transportation
SYNOPSIS: Clarifies POV may be transported in the CONUS for homeport changes and when the member is unable to drive the POV. EFFECTIVE: 1 June 2014.

UTD 236-13(R) -- Reserve Component (RC) Member Elects Housing Allowance for OCONUS PDS
SYNOPSIS: Allows the Secretarial Process to authorize a housing allowance based on the OCONUS PDS for an RC member, without dependents, assigned to an OCONUS location when Government quarters are not available and the RC member is not authorized HHG transportation to the OCONUS PDS. The RC member still only receives one housing allowance. EFFECTIVE: 19 June 2014

UTD/CTD 108-12(E) -- Updated Restricted Airfares Checklist
SYNOPSIS: Updates the restricted airfares checklist contained in APP H3 in order to update industry standards for charge and cancellation fees. EFFECTIVE: 25 June 2014.
UTD 95-14(E) – Remove Obsolete DoDEA Dormitory Schools Information
SYNOPSIS: Removes obsolete information regarding DoDEA-operated dormitory schools from JFTR, par. U7305-D. While DoDEA-operated dormitory schools have been closed for several years, references made to them were not removed from the JFTR. EFFECTIVE: when printed in the JFTR dated 1 August 2014.

UTD/CTD 129-14(I) -- Tour Length for Turkey
SYNOPSIS: Denies command sponsorship for same sex spouse of a member assigned to Turkey or same sex spouse or domestic partner of an employee assigned to Turkey. This is due to the refusal of the government of Turkey to extend Status of Forces Agreement (SOFA) protections to same sex spouses or domestic partners. EFFECTIVE: 23 June 2014.

UTD 96-14(E) – BAH for Member TDY En Route to New Home Port
SYNOPSIS: Clarifies the rule that BAH for the new PDS begins the day per diem stops when a member is TDY near, but outside the limits of the new PDS, also applies when a member is TDY at the home port and the PDS is a ship. EFFECTIVE: when printed in the JFTR dated 1 September 2014.

UTD 75-14 – Pay Mileage Instead of Gas and Oil Costs for Medical Travel
SYNOPSIS: Pays a mileage rate (using the 'Other mileage rate') instead of actual expenses of gas and oil when using a POC for OCONUS dependents when medical care is not available; and TRICARE PRIME patient travel when specialty care is not available within 100 miles. EFFECTIVE: when printed in the JFTR, 1 September 2014.

UTD 134-14(I) – Remove Erroneous Law on Combat Operations or Zone
SYNOPSIS: Removes a reference to a law in JFTR, par. U7270 for an area designated by the SECDEF as a combat operation or combat zone under 38 USC §1967(e)(1)(A). That particular reference is incorrect. EFFECTIVE: when published on 1 September 2014.

UTD 136-14(I) – Dependent Travel to HOS
SYNOPSIS: Clarifies authority for dependent travel and transportation allowances when the dependents travel to the Home of Selection (HOS) to par. U5196-A1. EFFECTIVE: when published in the JFTR dated 1 September 2014.

UTD/CTD 138-14(I) – R&amp;R for Gaziantep, Turkey
SYNOPSIS: Designates Gaziantep, Turkey as a Rest and Recuperation (R&amp;R) leave location through December 31, 2015. EFFECTIVE: 12 May 2014.

UTD/CTD for MAP/CAP 151-14(I) – JFTR/JTR Merger
This item is the culmination of a series of rewrites leading to the merger of the JFTR and JTR into one volume. This item merges the two sets of regulations allowing for easier access to information, and more accurate information where Members and Employee allowances are the same or different. The merged JFTR/JTR is titled the Joint Travel Regulations (JTR) and can be found at http://www.defensetravel.dod.mil/site/travelreg.cfm on October 1.

UTD/CTD for MAP 186-13/CAP 186-13 – Incidental Expenses
SYNOPSIS: Adds ATM fees, baggage tips, laundry/dry cleaning (regardless of location), and transportation tips as part of the daily incidental expenses when performing official travel. The aforementioned expenses were previously separate miscellaneous reimbursable expenses incurred by an employee authorized by the responsible AO in the GOV'T's interest. EFFECTIVE: 1 October 2014.

UTD/CTD for MAP 118-13/CAP 118-13 – Flat Rate Per Diem for Long Term TDY
SYNOPSIS: Establishes a flat rate per diem allowance for long term TDY that would authorize a traveler 75% of the locality per diem rate for TDY periods over 30 days but not exceeding 180 days. This item also establishes a flat rate per diem allowance for TDY in excess of 180 days to be set at 55% of the locality per diem rate. EFFECTIVE: 1 November 2014.

UTD/CTD for MAP 153-14(I)/CAP 153-14(I) – Add Example to Flat Rate Per Diem for Long Term TDY
SYNOPSIS: Adds an example to JTR, par. 4250 to explain how to calculate flat rate per diem for long term TDY. EFFECTIVE: 1 November 2014.

CTD for CAP 135-14(E) – GOV'T Entitled to Recoup Relocation Expenses
SYNOPSIS: Adds CSBA 3804-RELO, dated 24 June 2014 and clarifying language to JTR, par. 5852-A, indicating that the Government is entitled to recoup relocation expenses incurred on an employee’s behalf where the employee initially accepts a PDS transfer and then decides against it. EFFECTIVE: When printed in the JTR printed on 1 November 2014.

UTD for MAP 158-14(R) – POV Storage for TDY over 30 Days
SYNOPSIS: Allows the Secretary Concerned to authorize POV storage when a member is TDY/deployed for more than 30 days to other than a contingency, provided a humanitarian assistance or other emergency operation, has been declared by Executive Order or the Administering Secretary. EFFECTIVE: 15 October 2014.

UTD for MAP 120-14(E) – OCONUS COLA
SYNOPSIS: Precludes a member from an OCONUS COLA entitlement when the member, or one or more dependents, are not present at the OCONUS PDS location for more than 30 days. Currently, a COLA is only reduced if the member and/or all dependents(s) return to CONUS for more than 30 days. This decision allows a reduction in COLA regardless of the member or dependent(s) alternate location. EFFECTIVE: 1 October 2014.

UTD/CTD for MAP/CAP 157-14(I) – USPHS APP W Footnote
SYNOPSIS: Adds APP W footnote applicable to OCONUS PCS assigned USPHS members. Officers assigned to government furnished quarters are limited to shipment of up to 25% maximum of the Officer’s authorized weight allowance, with the remainder to be placed in non-temporary storage at the last CONUS permanent duty station. EFFECTIVE: 14 October 2014.

UTD/CTD for MAP 165-14(I)/CAP 165-14(I) – Remove Husband and Wife
SYNOPSIS: Remove all references to ‘husband and wife’ to make the JTR gender non-specific. EFFECTIVE: when printed in the JTR on 1 December 2014.

CTD for CAP 164-14(I) -- USAF Staff Office Reorganization
SYNOPSIS: Updates office symbols for CAP contact info changes following the AF staff reorganization. EFFECTIVE: when published in the JTR dated 1 December 2014.

UTD/CTD for MAP/CAP 149-14(E) – Actual Expense Allowance (AEA) Limitations
SYNOPSIS: Clarifies computations for Actual Expense Allowance (AEA) when an AEA is authorized for M&E. EFFECTIVE: 1 November 2014.

UTD/CTD for MAP 162-14(I)/CAP 162-14(I) – Spouse Representational Travel
SYNOPSIS: Updates spouse travel in Appendix E to incorporate changes made to DoDD 4500.56 -- DoD Policy on the Use of Government Aircraft and Air Travel, change 3, dated 24 June 2014. In that revision, ‘family member’ (dependent) was removed and changed to ‘spouse’. EFFECTIVE: 24 June 2014 but will appear in the printed version dated 1 December 2014.

UTD for MAP 119-14(R) – Remove the Authority for the Government to Pay NTS and Member Reimbursements
SYNOPSIS: Removes the authority for the Government to pay non-temporary storage (NTS) cost after the entitlement expires for retirees and separates labor costs from the member. EFFECTIVE: when printed in the JTR dated 1 December 2014.
UTD for MAP 111-14 -- HHG Weight Limitations Apply to Retirement and Separation Local Moves
SYNOPSIS: Imposes HHG weight limitations for short distance moves when the member is required to vacate Government or Government controlled quarters or privatized housing incident to separation or retirement. EFFECTIVE: effective when printed in the JTR dated 1 December 2014.

UTD for MAP 156-14(1)-Delete Appeal Submission Address for Navy
SYNOPSIS: Deletes the separate appeal submission address for Navy and includes them with the other DoD Services in JTR Intro, par. D1d(1). EFFECTIVE: when printed in the JTR dated 1 January 2015.

UTD/CTD for MAP 171-14(I)/CAP 171-14(I) -- Correct Reference and Update Appendices I and O
SYNOPSIS: This item corrects reference in JTR, par. 7115-E and removes reference to communications services in Appendix I4 and phone calls in Appendix O. Effective 1 October 2014, communication service expenses, including phone calls associated with official GOV'T business are considered to be mission-related expenses and are not reimbursable as a separate miscellaneous travel expense. (see APP A definition). EFFECTIVE: when printed in the JTR dated 1 January 2015.

UTD/CTD for MAP 173-14(I)/CAP 173-14(I) -- Remove Reference to Laundry/Dry Cleaning
SYNOPSIS: This item removes reference to Laundry/Dry Cleaning in JTR, par. 4095-G. Effective 1 October 2014, Laundry/Dry Cleaning expenses are no longer reimbursable as a separate miscellaneous travel expense, but reimbursed through the incidental expenses portion of the M&IE (Meals and Incidental Expenses) per diem rate. EFFECTIVE: when printed in the JTR dated 1 January 2015.

UTD for MAP 174-14(I) -- Restricted Tour Kyoga-Misaki, Japan

UTD/CTD for MAP 156-14(E)/CAP 156-14(E) -- Dual Lodging Authorized
SYNOPSIS: Clarifies dual lodging may be authorized (in advance) when there is an economic impact based on daily/weekly/monthly room rates, availability, storage charges, etc. that is known in advance. EFFECTIVE: when printed in the JTR dated 1 January 2015.

UTD for MAP 183-14(I) -- HHG CONUS Unusually Arduous Sea Duty
SYNOPSIS: Corrects references in par. 5296-C2 to authorize HHG transportation from CONUS PDS to unusually arduous sea duty. EFFECTIVE: when printed in the JTR dated 1 January 2015.

UTD for MAP 163-14(E) -- Indicate Household Pets as Cat or Dog ICW Evacuation
SYNOPSIS: Adds language to the JTR indicating that pet transportation for household pets ICW an evacuation from a foreign PDS are defined as a cat or a dog. EFFECTIVE: effective when printed in the JTR dated 1 February 2015.

UTD for MAP 193-14(I) -- TDY Limits for Designated Individuals Accompanying Hospitalized Members
SYNOPSIS: Specifies that designated individuals that accompany members who are hospitalized as a result of a combat wound or injury cannot have orders extended beyond 30 days from the amendment/modification of an authorization/order. EFFECTIVE: 18 December 2014.

UTD for MAP 194-14(I)/CAP 194-14(I) -- PMR Computations
SYNOPSIS: Proportional Meal Rate (PMR) computation examples are updated with the 2015 Standard Government Meal Rate of $13.85 effective 1 January 2015. EFFECTIVE: 1 January 2015.

UTD for MAP 188-14(I) -- DLA Rates Effective 1 January 2015
SYNOPSIS: Increases the DLA rates effective 1 January 2015 based on the monthly pay raise of 1.0% IAW 37 USC §1009 and Executive Order signed by the President on 19 December 2014. EFFECTIVE: 1 January 2015.

UTD/CTD for MAP 195-14(I)/CAP 195-14(I) -- Clarify TDY Allowances
SYNOPSIS: Technical changes to clarify civilian employee meal reimbursement when assigned to a Gov't vessel, delete duplicate reference regarding meal reimbursement aboard a vessel, and clarify en route or rest stop delays when in the Gov't's interest. Par. 4605-E table is applicable to Combatant Command (COMOC) and Joint Task Force (JTF). EFFECTIVE: when printed in the JTR dated 1 February 2015.

UTD for MAP 186-14(I)/CAP 186-14(I) -- CY 2015 Mileage Rates
SYNOPSIS: JTR implementation of calendar year (CY) 2015 mileage rates per GSA FTR Bulletin 15-02 published in 30 December 2014 Federal Register. The bulletin establishes the new CY 2015 privately owned vehicle (POV) reimbursement rates for official temporary duty and relocation travel, found in the attached changes. EFFECTIVE: 1 January 2015.

UTD for MAP 196-14(I) -- Temporary BAH Increase Extended to 31 December 2015
SYNOPSIS: Establishes the SECDEF authority to prescribe a temporary increase in BAH rates in an area declared as a major disaster area by the President, or at an installation experiencing a sudden increase in the number of members assigned. The current authority expires 31 December 2014, but FY15 NDAA, section 602, extends that authority to 31 December 2015. EFFECTIVE: 1 January 2015.

UTD for MAP 187-14(I)/CAP 187-14(I) -- Local, TDY and PCS Computations
SYNOPSIS: Updates local, TDY and PCS computations using the new calendar year (CY) 2015 meals and mileage rates, which are effective 1 January 2015. EFFECTIVE: 1 January 2015.

UTD for MAP 03-15(I)/CAP 03-15(I) -- Tour Length for Romania and Poland

UTD for MAP 192-14(E) -- Limit TDY Periods for Non-Medical Attendants to 30-Day Increments
SYNOPSIS: Limits the issuance of orders for non-medical attendants to 30-day increments from the date of issuance or the date of amendment/modification of an authorization/order. EFFECTIVE: 1 January 2015.

UTD for MAP 06-15(I) -- Par. 7815 JTR Corrections
SYNOPSIS: Corrects format and reference changes in JTR, par. 7815. EFFECTIVE: when printed in the JTR dated 1 March 2015.

UTD/CTD for MAP 005-15(I)/CAP 005-15(I) -- DoD Components Chart Update
SYNOPSIS: Updates DoD component tables found in JTR, Appendix A. EFFECTIVE: when printed in the JTR dated 1 March 2015.

UTD for MAP 004-15(I) -- PCS with TDY En Route Near Homeport
SYNOPSIS: Corrects par. 5046 to authorize per diem when TDY en route at or near the homeport and member does not commute to TDY from permanent quarters. EFFECTIVE: 1 June 2014.

UTD/CTD for MAP 011-15(I)/CAP 011-15(I) -- HHG Reference Correction
SYNOPSIS: Corrects erroneous JTR reference found in par. 5194 (item 7); correct cross reference is par. 5296-K. EFFECTIVE: 23 January 2015.

UTD for MAP 014-15(I)/CAP 014-15(I) -- Administrative Procedures
SYNOPSIS: Aligns the JTR references par. 1015-C2h and 2125 with the individual references found in par. 1015-C2h; added missing reference. The various JTR references as written do not coordinate the dual references that indicates the traveler financial responsibility and the Services/ Agencies authority to issue administrative/or procedural issuances as necessary per JTR authority. EFFECTIVE: when printed in the JTR dated 1 March 2015.

UTD for MAP 007-15(I)/CAP 007-15(I) -- JTR Email Changes
SYNOPSIS: Updates JTR email addresses for AEA, HHG SIT, Regulations Review, Evacuations, and TLA-Special submission requests to PDTATAC staff. EFFECTIVE: 26 January 2015.

UTD for MAP 008-15(I)/CAP 008-15(I) -- JTR APP G Table Corrections
SYNOPSIS: Deletes erroneous reimbursable expenses indicators from JTR, APP G Quick Reference Tables. EFFECTIVE: 26 January 2015.
UTD/CTD for MAP 159-14(E)/CAP 159-14(E) - Low Speed Vehicles (LSV) As Privately Owned Vehicle (POV) Transportation
SYNOPSIS: Defines a low speed vehicle (LSV) as a POV and is not HHG. POV transportation is limited to one eligible vehicle per 37 U.S.C. §453(c) (2) for eligible members and FTR §302.9-9 for civilian employees. See 49 CFR §571.500 for low speed vehicle definition. EFFECTIVE: when printed in the JTR dated 1 April 2015.

UTD/CTD for MAP 18-15(I)/CAP 18-15(I) -- Mobile Home Towed by VOC
SYNOPSIS: This item deletes information in par. 5408-F as the allowances in this subpar. apply only to civilian travelers. EFFECTIVE: 5 February 2015.

UTD/CTD for MAP 16-15(I)/CAP 16-15(I) -- Update Subsist Ashore Table
SYNOPSIS: Updates Subsist Ashore table in JTR, App O, par. T404-0-C due to changes made to coinciding table in JTR, par. 4605-F. EFFECTIVE: when printed in the JTR dated 1 April 2015.

UTD/CTD for MAP 175-14(E)/CAP 175-14(E) -- Household Goods (HHG) Excess Cost
SYNOPSIS: Indicates all transportation costs are used when determining excess costs, including storage (NTS/SIT), accessorials and any other costs that the Gov't paid to move the HHG. EFFECTIVE: when printed in the JTR dated 1 April 2015.

UTD for MAP 23-15(I) -- Remove Lodging Tips from par. 7395-C2(b)

UTD/CTD for MAP 24-15(I)/CAP 24-15(I) -- Safe Haven Allowances -- No Flat Rate
SYNOPSIS: Clarifies that flat rate per diem does not apply to safe haven allowances which are already reduced after 30 days. EFFECTIVE: when printed in the JTR dated 1 April 2015.

SUBJECT: UTD/CTD for MAP 25-15(I)/CAP 25-15(I) -- Remove Laundry/Dry Cleaning
SYNOPSIS: Removes additional references to laundry and dry cleaning which were included in the Incidental Expense portion of per diem effective 1 October 2014. EFFECTIVE: on 1 October 2014.

CTD for CAP 27-15(I) -- Remove Language Regarding Tips as Separate Reimbursement
SYNOPSIS: This item removes language regarding tips as a separate reimbursement expense. Tips are reimbursed through the incidental expenses portion of the Incidental Expense (I&E) per diem rate. EFFECTIVE: when printed in the JTR dated 1 May 2015.

UTD for MAP 015-15(E) -- Remove 'Order is Not PCS' from Primary Residence Definition
SYNOPSIS: Removes the phrase "and the active duty order is not a PCS" from the Primary Residence definition since the location to base the RC member’s housing allowance is prescribed in Chapter 10 and the term is unnecessary in the App A definition. EFFECTIVE: when printed in the JTR dated 1 May 2015.

UTD/CTD for MAP 28-15(I)/CAP 28-15(I) -- Update DoDFMR References
SYNOPSIS: This item corrects DoDFMR references, as requested by DFAS. EFFECTIVE: when printed in the JTR dated 1 April 2015.

UTD/CTD for MAP/CAP 010-15(E) -- Eliminate Rounding for Calculating Flat Rate Per Diem for Long Term TDY
SYNOPSIS: Eliminates rounding a flat rate per diem for long term TDY. EFFECTIVE: 1 April 2015.

UTD for MAP 29-15(I) -- OCONUS COLA for Deferred Dependent Travel
SYNOPSIS: Include deferred dependent travel as a circumstance a member is authorized OCONUS COLA based on dependents’ location, in addition to COLA for self at the PDS. It was inadvertently left out, although since the Government prevented these dependents from moving to the new PDS the member is authorized COLA, as when dependent travel is denied. EFFECTIVE: when printed in the JTR dated 1 May 2015.

UTD CTD for MAP 34-15(I) -- Cash Advance Fees
SYNOPSIS: Clarifies that cash advance fees of any type are considered as part of the incidental expense portion of per diem and not a separate reimbursable expense. EFFECTIVE: 1 April 2015.

UTD for MAP 36-15(I) -- IDT from Other Location
SYNOPSIS: Corrects the example to match the verbiage by limiting travel costs from the assigned unit to the TDY location when a member on IDT travels from another location to the TDY. EFFECTIVE: when printed in the JTR dated 1 May 2015.

UTD/CTD for MAP/CAP 191-14(I) -- TDY Time Limitations
SYNOPSIS: This item corrects the title of par. 2230 by deleting the words FOR UNIFORMED SERVICE MEMBERS. EFFECTIVE: 8 April 2015.

UTD/CTD for MAP/CAP 33-15(I) -- Consolidate Car Ferry Information in Ch 3, Part I
SYNOPSIS: Consolidates all car ferry information in the JTR and adds it to Ch 3, Part I. EFFECTIVE: when printed in the JTR dated 1 May 2015.

UTD for MAP 39-15(I) -- Revert Gas and Oil Costs Back to Mileage for Medical Travel
SYNOPSIS: Reverts reimbursement for gas and oil back to a mileage rate when OCONUS dependents travel by VOC for medical care not available. The change to pay the other mileage rate was implemented by MAP 75-14 in the 1 September 2014 change. The language was inadvertently reverted back to actual gas and oil costs in the 1 October 2014 JTR merger. EFFECTIVE: 1 October 2014.

SYNOPSIS: USPS recentifies New Delhi (India) FEML location for 24 months; new certification date is 31 March 2017 for assigned UPSHS members. Certification authority is Department of Health and Human Services, Deputy Director, Commissioned Corps Personnel and Readiness memo dated 16 March 2015. EFFECTIVE: 1 April 2015.

UTD for MAP 28-14(E)/CAP 28-14(E) -- APP W Updates (Japan Locations)
SYNOPSIS: This memo updates JTR, APP W administrative weight allowance locations and footnotes. APP W, par. D adds standardized clauses to clarify requirements indicated in the appendix. Appendix W is the only regulatory authority and source for authorized JTR administrative HHG weight allowances, which are authorized by the PDTATAC MAP/CAP governance committees for JTR inclusion. Point of contact for proposed APP W changes are the MAP/CAP representatives found in the above website hyperlink. EFFECTIVE: 1 May 2015.

UTD/CTD for MAP/CAP 27-15(I)/CAP 27-15(I) -- APP W Updates (Various Locations)
SYNOPSIS: This memo updates JTR, APP W administrative weight allowance locations and footnotes. APP W, par. D adds standardized clauses to clarify requirements indicated in the appendix. Appendix W is the only regulatory authority and source for authorized JTR administrative HHG weight allowances, which are authorized by the PDTATAC MAP/CAP governance committees for JTR inclusion. Point of contact for proposed APP W changes are the MAP/CAP representatives found in the above website hyperlink. EFFECTIVE: 1 May 2015.

CTD for CAP 44-15(I) -- Correct 4780-C -- No Authority to Waive Terminal Parking Limit for Employee
SYNOPSIS: Corrects par. 4780-C to reflect there is no authority to waive the cost limitation of two one-way taxi fares for terminal parking in extenuating circumstances. There is authority to waive the cost limitation for uniformed members, but the FTR does not provide waiver authority. The language was inadvertently changed in the 1 November 2014 change to reflect that the waiver not only applied to uniformed members, but employees as well. EFFECTIVE: 1 November 2014.

UTD/CTD for MAP/CAP 52-15(I) -- Intermittent Employees
SYNOPSIS: This item deletes wording in par. 1000-B that incorrectly excludes “intermittent employees” from JTR application. EFFECTIVE: when printed in the JTR dated 1 June 2015.

UTD/CTD for MAP/CAP 54-15(I) -- Transportation Terminal Parking Fees
SYNOPSIS: This item aligns wording on transportation terminal parking fees, and clarifies that tips are included in the cost. EFFECTIVE: when printed in the JTR dated 1 June 2015.
UTD/CTD for MAP/CAP 53-15(I) -- Taxicab/Limousine Service Use to/from the Family’s Residence on Official Travel
SYNOPSIS: This item clarifies that transportation is authorized to/from the transportation terminal when the traveler leaves/returns to the family’s residence, ICW official travel. EFFECTIVE: when printed in the JTR dated 1 June 2015.

UTD/CTD for MAP/CAP 55-15(I) -- APP W Location Updates
SYNOPSIS: Corrects administrative HHG weight allowances for “All Diplomatic Missions (to and from)” APP W location per Army G-4 with G-1 concurrence email dated 6 May 2015. The change applies to Army uniformed members only effective 6 May 2015. EFFECTIVE: 6 May 2015.

UTD for MAP 49-15(I) -- Delete App N2, Table 2
SYNOPSIS: This item deletes App N2, Table 2 as the PDTATAC Allowances branch keeps this historical data on file, but the information is unnecessary for publication. EFFECTIVE: when printed in the JTR dated 1 June 2015.

UTD for MAP 57-15(I) -- Mobile Home Preparation Fees
SYNOPSIS: This item clarifies that mobile home preparation fees are payable for personally procured commercial transportation, personally procured transportation not by a commercial transporter, and Gov’t procured transportation. EFFECTIVE: when printed in the JTR dated 1 June 2015.

UTD for MAP/CAP 56-15(I) -- Per Diem Definition Correction
SYNOPSIS: Corrects and clarifies wording ICW tips for hotel employees. EFFECTIVE: when printed in the JTR dated 1 June 2015.

UTD for MAP/CAP 64-15(I) -- MEA Amounts Based on PCS Order Effective Date of Transfer
SYNOPSIS: Deletes wording ICW PCS order effective dates before 18 July 2011 as the moves that would be affected are completed. EFFECTIVE: when printed in the JTR dated dated 1 July 2015.

UTD for MAP 119-13(R)/CAP 119-13(R) -- DoD Integrated Lodging Program Pilot (ILPP) and MAP 009-15/CAP 009-15 -- Mandatory Government Quarters Use Added to Lodging Pilot
SYNOPSIS: Authorizes an Integrated Lodging Program Pilot (ILPP) for DoD until 31 December 2019. This program allows DoD to require use of either Government Quarters or selected commercial lodging for both civilian employees or Uniformed Service members at the pilot locations. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP/CAP 67-15(I) -- Reimbursable Fees ICW Visas and Passports
SYNOPSIS: This item rewrites information on passport, visa, green card, photographs, physical exams, and legal services in par. 2830 to clarify current language. EFFECTIVE: when printed in the JTR dated 1 July 2015.

UTD for MAP 45-15(E) -- OCONUS COLA – PDS Vicinity vs. PDS
SYNOPSIS: Clarifies the OCONUS COLA is reduced after 30 days if the member or dependents depart the PDS vicinity, as opposed to the PDS. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD for MAP 47-15(E) -- TRICARE Specialty Care Travel
SYNOPSIS: Clarifies that a travel authorization for eligible attendants and escorts is authorized in 30-day increments and the patient’s needs are reevaluated after 30 days and if appropriate an amendment for another 30 days is issued. This assures the requirement is re-evaluated and since orders are only issued for 30 days at a time, the reduced flat rate per diem authority (par. 4250) does not apply. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD for MAP 69-15(I) -- Tour Length for Izmir, Turkey
SYNOPSIS: Changes the tour length at Izmir, Turkey from a dependent restricted 12-month tour to a 24-month accompanied and 15-month unaccompanied using a phased–approach. EFFECTIVE: 3 June 2015.

UTD for MAP 133-14(R) -- Escort for Sexual Assault Victim Witness
SYNOPSIS: Clarifies when an escort or attendant for a sexual assault victim who must travel to testify or participate (e.g., as a witness at a court martial or Article 32 hearing, pre-trial interviews, other hearing or panel (including Congressional)) in connection with the sexual assault. EFFECTIVE: 11 June 2015.

UTD/CAP for MAP 76-15(I) -- Cross Reference Corrections
SYNOPSIS: This item corrects miscellaneous incorrect cross references, and other minor errors. EFFECTIVE: when printed in the JTR dated 1 July 2015.

UTD/CAP for MAP 74-15(I) -- Add Transportation Officer (TO) to App A2
SYNOPSIS: This item adds the commonly used acronym for Transportation Officer (TO) to App A2, and replaces all references in the JTR. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP 75-15(I) -- Update Government Quarters Definition
SYNOPSIS: This item updates the definition of Government Quarters to include DoD lodging facilities located on a U.S. installation. EFFECTIVE: 18 June 2015.

UTD for MAP 68-15(I) -- Dependent Relocating for Personal Safety
SYNOPSIS: Currently, travel and transportation for a dependent relocating for personal safety is in par. 5106, under Early Return of Dependents (ERD). IAW App A, ERD applies only to travel from an OCONUS location. Travel and transportation for a dependent relocating for personal safety is authorized when the member is stationed OCONUS or in CONUS. To ensure that travel and transportation is authorized for a member stationed in CONUS as well as OCONUS, the information in par. 5106 is moved to Ch 5, Part A3d, Dependent Travel under Special Circumstances. EFFECTIVE: when printed in the JTR dated 1 July 2015.

UTD for MAP 42-15(E)/CAP 42-15(E) -- APP W New Location
SYNOPSIS: Adds Souda Bay, Greece (Navy) and updated South Korea APP W locations (Marine Corps). EFFECTIVE: when printed in the JTR dated 1 August 2015.

CTD for CAP 37-15(E) -- Reassignment Travel from OCONUS to Actual Residence
SYNOPSIS: This item adds wording to clarify travel and transportation allowances for reassignment travel from OCONUS duty to the actual residence. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP 35-15(E)/CAP 35-15(E) -- Clarifies Transportation Related Reimbursement
SYNOPSIS: Clarifies mandatory transportation service charges and transportation related tip reimbursement when using various modes of transportation. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP/CAP 48-15(I) -- Student Dependent Travel
SYNOPSIS: Corrects student dependent travel reference to JTR, par. 7155-E, erroneous reference was par. 7155-F. EFFECTIVE: 18 June 2015.

**AMENDED UTD/CTD for MAP 119-13(R)/CAP 119-13(R) -- DoD Integrated Lodging Program Pilot (ILPP) and MAP 009-15/CAP 009-15 -- Mandatory Government Quarters Use Added to Lodging Pilot**

**Amended to insert the wording “preferred commercial” preceding the word “lodging” in JTR, par. 1265-D2 inadvertently omitted prior to publishing.**

SYNOPSIS: Authorizes an Integrated Lodging Program Pilot (ILPP) for DoD until 31 December 2019. This program allows DoD to require use of either Government Quarters or selected commercial lodging for both civilian employees or Uniformed Service members at the pilot locations. EFFECTIVE: 18 June 2015.
UTD for MAP 83-15(I) — Clarifies No DAL for Dependent Travel Due to Personal Safety
SYNOPSIS: Clearly states there is no DAL paid when dependents move due to personal safety. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD for MAP 81-15(I) — Re-add Dependent Restricted to Par. 9205-A2
SYNOPSIS: Re-adds ‘Dependent Restricted’ to par. 9205-A2 to clarify that a member on a dependent restricted tour who is authorized to move dependents to a foreign location is also authorized station allowances for those dependents. EFFECTIVE: when published in the JTR dated 1 August 2015.

UTD for MAP/CAP 85-15(I) — Delete par. 4210-B
SYNOPSIS: This item is initiated at the request of the Army MAP member. JTR, par. 4210 covers non-deductible meals, but par. 4210-B covers what is authorized when the traveler has three deductible meals. This is already covered in par. 4205 and including it in par. 4210 creates confusion. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP/CAP 86-15(I) — Foreign Flag Carrier and US Flag Carrier Terms
SYNOPSIS: Currently, in the JTR, there are several different terms used to denote a US or non-US carrier (e.g., US registry, US Flag, US registered, US certificated, Non-US registry, Foreign flag, Foreign registered, and Non-US certificated). This item replaces these terms with the terms “U.S. Flag Carrier”, “Non-US Flag Carrier”, as appropriate. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP/CAP 90-15(I) — Add Wording for Consistency Throughout JTR
SYNOPSIS: This item adds wording to JTR, pars. 4780-C and 4780-E3 to maintain consistency with other JTR language regarding mandatory transportation service charges and transportation related tip reimbursement. This item also removes redundant language from JTR, pars. 3310-A and 3310-B. EFFECTIVE: when printed in the JTR dated 1 September 2015.

CAP 92-15(I) — App Q3, Add Lajes Field, Portugal
SYNOPSIS: OUSD P&R memo, dated 2 July 2015, changes the tour of duty for Department of Defense civilian employees in Lajes Field, Portugal, from a 24-month tour to a 12-month unaccompanied tour. This will provide consistency and standardization of tours of duty for military and civilian personnel. EFFECTIVE: when printed in the JTR dated 1 August 2015.

UTD/CAP for MAP/CAP 94-15(I) — Miscellaneous JTR Corrections
SYNOPSIS: Corrects miscellaneous errors in the JTR. EFFECTIVE: when printed in the JTR dated 1 September 2015.

CTD for CAP 93-15(I) — Delete par. 5876 (HHT Prohibitions)
SYNOPSIS: This item deletes par. 5876 dealing with HHT prohibitions, as the same information is covered in par. 5862, pertaining to HHT eligibility. EFFECTIVE: when printed in the JTR dated 1 September 2015.

UTD/CAP for MAP/CAP 91-15(I) — Delete Certain CENTCOM Locations from App U
SYNOPSIS: Deletes certain CENTCOM locations in Appendix U since the OUSD (P&R) 6 May 2014 memo authorized R&R for those locations only for members and employees deployed to those countries before 1 June 2014. EFFECTIVE: when printed in the JTR dated 1 September 2015.

UTD/CAP for MAP/CAP 51-15(E) — Operational Deployment Definition
SYNOPSIS: Revises the definition of operational deployment in JTR, par. 4600 to match the definition in USD P&R 1 November 2013 memo, Under Secretary of Defense (Personnel and Readiness) Deployment-to-Dwell, Mobilization-to-Dwell Policy Revision. The AF Principal’s staff requested the JTR be revised to match. EFFECTIVE: when printed in the JTR dated 1 September 2015.

CTD for CAP 97-15(I) — HHT Computation Methods
SYNOPSIS: This item clarifies information on HHT computation methods in pars. 5534 and 5552: adds wording in par. 5584-A to align with FTR wording; and moves information in par. 5884-B to correctly align with references throughout the JTR. EFFECTIVE: when printed in the JTR dated 1 September 2015.

CTD for CAP 43-15(E) - Revise Definition of Domestic Partnership
SYNOPSIS: This item aligns the JTR with the Federal Travel Regulation (FTR) by incorporating FTR Amendment 2015-02, FTR Case 2014-301, which revised the definition of “Domestic Partnership” and added definitions for “Marriage” and “Spouse”. EFFECTIVE: 10 April 2015.

UTD/CAP for MAP 61-15(E)/CAP 61-15(E) — Consumables Alternate Shipping Origin
SYNOPSIS: Clarifies that the Secretarial Process may authorize an alternate shipping origin for consumable goods when the traveler’s old PDS is also OCONUS. If a traveler PCSs from one OCONUS PDS to another, the old PDS may not have consumables available for shipment. The proposed change will prevent the traveler from being disadvantaged. EFFECTIVE: when printed in the JTR dated 1 September 2015.

UTD for MAP 98-15(I) — Tour Length for Vyskov, Czech Republic
SYNOPSIS: Changes the tour length at Vyskov, Czech Republic from a 24-month accompanied 12-month unaccompanied tour to a 36-month accompanied and 24-month unaccompanied. EFFECTIVE: 23 July 2015.

UTD for MAP 50-15(E) — Administrative Weight Allowance Increase
SYNOPSIS: Clarifies that the Secretarial Process may increase administrative HHG weight allowance when necessary in the Gov’t’s interest. EFFECTIVE: when printed in the JTR dated 1 October 2015.

UTD for MAP 82-15(E) — RC Member Paying Child Support Elect OCONUS Housing Allowance
SYNOPSIS: Allows an RC member who has a dependent solely by reason of paying child support who is not eligible for Family Separation Housing Allowance (FSH) to request a housing allowance based on the OCONUS PDS when Government quarters are not available and the RC member is not authorized HHG transportation to the OCONUS PDS. EFFECTIVE: when printed in the JTR dated 1 October 2015.

UTD for MAP 99-15(I) — OHA and LQA Paid Concurrently
SYNOPSIS: This item clarifies the conditions under which OHA and LQA may be paid concurrently. EFFECTIVE: when printed in the JTR dated 1 September 2015.

UTD/CAP for MAP/CAP 101-15(I) — Non-Availability Documentation
SYNOPSIS: This item clarifies how to document Gov’t Qtrs non-availability and ILP lodging non-availability. EFFECTIVE: on 18 August 2015.

UTD/CAP for MAP/CAP 63-15(I) — App A1 Rewrite

CTD for CAP 166-14 (R) — NDAA Provision for Household Pets ICW Evacuation
SYNOPSIS: Adds FY 2013 NDAA (Public Law 112-239), 3 January 2013 provision to the JTR that allows for transportation of an employee’s household pets from an evacuated foreign PDS. EFFECTIVE: 21 August 2015.

UTD/CAP for MAP/CAP 26-15(E) — Mandatory Use of DTS/CTO for Lodging Reservations
SYNOPSIS: Requires the use of DTS and/or the CTO to make lodging reservations for DoD travelers. EFFECTIVE: when printed in the JTR dated 1 September 2015.

UTD/CAP for MAP/CAP 100-15(I) — Add Wording to JTR to Reinforce Requirement
SYNOPSIS: This item changes the wording in JTR, par. 4250-A1c to reinforce the requirement that a traveler is obligated to contact the Commercial Travel Office (CTO) for assistance if they are unable to arrange suitable commercial lodging on their own for a long-term TDY assignment of 31-180 days. If the CTO is unable to arrange suitable lodging at the reduced per diem rate, then the authoring/approving official (AO) may authorize actual lodging, not to exceed the locality per diem rate, in accordance with JTR, paras. 4130 and 4155, but the M&E is paid at the 75% or 55% rate. EFFECTIVE: when printed in the JTR dated 1 October 2015.
UDT for MAP 108-15(I) -- OCOLA for Dependent’s Location may be Approved
SYNOPSIS: Clarifies that OCOLA may be paid retroactively now if the Secretarial Process approves it by adding "approved" after "authorized" in par. 9205-A so it matches the language in pars. 9200-A, 0220-A, B, D and E. EFFECTIVE: on 25 August 2015.

UDT for MAP 87-15(E) -- TLA Computations
SYNOPSIS: Updates TLA computation examples and adds a new TLA computation example for M&IE reimbursement when staying with friends and relatives; showing lodging expenses are not reimbursable. EFFECTIVE: when published in the JTR dated 1 November 2015.

UDT/CTD for MAP 110-15(I)/CAP 110-15(I) -- FY16 Standard CONUS Per Diem and Meal Ticket Rates
SYNOPSIS: The FY16 Standard CONUS per diem rate is $149 ($89/$51) from $129 ($83/$46) effective 1 September 2015 applicable for all official travel performed on or after 1 October 2015 to 30 September 2016. Meal ticket rate reimbursement is $51 effective 1 October 2015. This item is implemented per FTR 16-01 bulletin authority published in Federal Register publication of 1 September 2015, EFFECTIVE: 1 October 2015.

UDT/CTD for MAP/CAP 89-15(E) -- Government Quarters – Joint Bases
SYNOPSIS: Provides guidance that a traveler TDY to a joint base is required to check for Government Quarters availability, but is not required to stay in Government Quarters that are geographically separated from the duty location. EFFECTIVE: 26 August 2015.

UDT/CTD for MAP/CAP 77-15(E) -- Security Concerns in Foreign Locations
SYNOPSIS: Allows the AO to override the flat rate per diem restrictions in instances where the flat rate per diem for lodging may not provide the proper level of security or force protection in a particular location. In the event the AO overrides the lodging portion, the M&E portion of per diem for long term TDY remains at the applicable reduced percentage. EFFECTIVE: 26 August 2015.

UDT/CTD for MAP/CAP 80-15(E)/CAP 80-15(E) -- Add Definition Clarifying Regular TDY
SYNOPSIS: Clarifies that "Regular TDY" applies if the COCOM Commander does not determine the TDY option and adds a definition of "Regular TDY" to par. 4600. The term "Regular TDY" only applies to travel outlined in JTR, par. 4600 and App O, par. T4040-C, EFFECTIVE: when printed in the JTR dated 1 October 2015.

CTD for CAP 119-15(I) -- Navy CAP Office Symbol Change
SYNOPSIS: Change the office symbol for the Navy Civilian Advisory Panel (CAP), EFFECTIVE: when printed in the JTR dated 1 November 2015.

UDT/CTD for MAP/CAP 120-15(I) -- TDY Order Cancellation
SYNOPSIS: Deletes JTR, par. 4090-C and refers to par. 4090-D as authority for TDY order cancellation when travel ICW official TDY travel to a leave location is performed and the service or DoD agency cancelled the travel order while the traveler is on leave. Numerous Comptroller General adjudicated decisions cited in CBCA 2463-TRAV dated 16 November 2011 and B-129607 (1956) justify the change, which was absent in the previous JTR (Vol. 2) and current JTR for civilian employees. The previous JTR reference had the correct regulations. EFFECTIVE: on 28 September 2015.

UDT for MAP 122-15(I) -- Remove Old &quot;U&quot; References
SYNOPSIS: This item removes old "U" references from the JTR. EFFECTIVE: 1 November 2015.

UDT for MAP 123-15(I) -- Add Mall to App N2
SYNOPSIS: This item adds Mall to App N2 authorizing MIHA Security, effective 16 October 2015. EFFECTIVE: 16 October 2015.

UDT for MAP/CAP 96-15(E) -- Dual Lodging/Flat Rate Per Diem
SYNOPSIS: Clarifies that dual lodging allowances are authorized under par. 4250-C vice par. 4145 when receiving flat rate per diem at one location while TDY to another location for less than 30 days. EFFECTIVE: when published in the JTR dated 1 November 2015.

UDT/CTD for MAP/CAP 111-15(E) -- Government Quarters – Eliminate the One-Day Rule for TDY Travelers
SYNOPSIS: This travel decision clarifies that if a traveler in a TDY status has available Government Quarters at an installation and is only expected to remain overnight awaiting further transportation, or for rest in the continuation of a mission, then the traveler is required to seek and use available Government Quarters on that installation. Reimbursements of lodging costs are dependent on the availability of quarters. EFFECTIVE: 1 October 2015.

UDT for MAP/CAP 121-15(I) -- R&amp;r – One per 12 Months
SYNOPSIS: Clarifies R&R may only be authorized for members deployed for 12 or more months in the designated location IAW OSD Compensation’s 8 June 2015 clarification memo. EFFECTIVE: 8 June 2015.

UDT for MAP/CAP 129-15(I) -- Flat Rate Per Diem Allowance
SYNOPSIS: Clarifies JTR, par. 4250-A1c in par. 4250-A3 that was changed under MAP/CAP 77-15(E) published in October 2015 JTR monthly change. EFFECTIVE: 1 October 2015.

UDT for MAP/CAP 116-15(E) -- Conference Registration Fee
SYNOPSIS: Clarifies that a Conference Registration Fee is a reimbursable travel expense and a Registration Fee for a training course is a mission expense. EFFECTIVE: on 28 October 2015.

UDT for MAP/CAP 112-15(E) -- Recreational Vehicle Use for TDY Lodging Costs
SYNOPSIS: Clarifies what may be claimed as a lodging expense for the use of a personally-owned recreational vehicle for TDY to align with the FTR 301-11.12. EFFECTIVE: 28 October 2015.

UDT for MAP/CAP 135-15(I) -- Reference Corrections – Par. 7025-F
SYNOPSIS: Corrects JTR references contained in JTR, par. 7025-F concerning emergency leave while TDY. EFFECTIVE: 2 November 2015.

UDT for MAP/CAP 136-15(E) -- ReplaceErroneously Deleted Wording
SYNOPSIS: This item replaces the term COT in par. 4415-85a, as it was erroneously deleted. EFFECTIVE: 1 December 2015.

UDT for MAP/CAP 106-15(E) -- Checked Baggage Fees
SYNOPSIS: Clarifies that cargo fees for the first checked bag when not included in the transportation ticket price. The AO may authorize or approve charges for the second or subsequent bag when necessary and in the Government’s interest. This is in accordance with FTR, par. §301-12. EFFECTIVE: 28 October 2015.

UDT for MAP/CAP 143-15(I) -- Change CPO to CTO in App I4
SYNOPSIS: This item corrects erroneous wording in App I4. EFFECTIVE: when published in the JTR dated 1 December 2015.

UDT for MAP/CAP 142-15(I) -- Move Footnotes in DEPENDENT/IMMEDIATE FAMILY Definition in App A1
SYNOPSIS: This item moves the footnotes in the definition of DEPENDENT/IMMEDIATE FAMILY MEMBER to the bottom of the definition so the references to the footnotes within the definition accurately apply. EFFECTIVE: when printed in the JTR dated 1 December 2015.

UDT for MAP 146-15(I) -- Dependents Cannot Move Again Until New PCS Orders
SYNOPSIS: Clarifies the statement that dependents cannot move again until a subsequent PCS order is issued or the member serves an IPCOT applies to all unaccompanied tours and not just when the dependents move to an CONUS PDS the member is PCS-ing to after the unaccompanied tour. EFFECTIVE: when printed in the JTR dated 1 January 2016.

UDT for MAP/CAP 139-15(I) -- National Disaster Changes
SYNOPSIS: The term ‘national disaster’ replaces the outdated gender specific term ‘man made disaster’ aligning the JTR references. EFFECTIVE: when printed in the JTR dated 1 January 2016.
UTD for MAP 64-15 -- POV Storage when Home Port Change over 30 Days
SYNOPSIS: Allows POV storage when a member ships a POV to a ship's new home port, but due to the ship's displacement, is unable to pick up the POV within the 30 day limit from delivery date imposed by the Vehicle Processing Center (VPC). EFFECTIVE: when printed in the JTR dated 1 January 2016.

UTD/CTD for MAP/CAP 59-15(R) -- Establish an Exemption to Flat Rate Per Diem M&IE
SYNOPSIS: Adds an exception to the flat rate per diem policy for meals and incidental expenses (M&IE) in foreign OCONUS locations. It allows travelers to receive the full per diem rate for M&IE when conditions seriously affecting the mission, health, welfare, and safety of the traveler would result in extreme personal hardship. EFFECTIVE: 30 November 2015.

CTD for CAP 148-15(R) -- Clarify Foreign Area Assignment for EVT
SYNOPSIS: Clarify when the JTR says that EVT may not be permitted for travel wholly within the 'foreign area assignment' means the PDS country/area since 3 FAM 3743a states "country of assignment." EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP 124-15(E) -- OCONUS Newborn Infant Allowances
SYNOPSIS: Clarifies newborn infant status as a patient for OCONUS medical travel and transportation allowances. Newborn dependent reimbursement is limited to actual expense NTE the one-half of the applicable daily locality M&IE rate. EFFECTIVE: when printed in the JTR dated 1 January 2015.

UTD for MAP 150-15(I) -- Temporary BAH Increase Extended to 31 December 2016
SYNOPSIS: Extends SECDEF authority to prescribe a temporary increase in BAH rates in an area declared as a major disaster area by the President, or at an installation experiencing a sudden increase in the number of members assigned. The current authority expires 31 December 2015, but FY16 NDAA, section 604, signed November 25, 2015, extends that authority to 31 December 2016. EFFECTIVE: 1 January 2016.

UTD for MAP/CAP 154-15(I) -- Member Discharged under Other than Honorable Conditions -- Par. 7635
SYNOPSIS: Corrects internal JTR references contained in JTR, par. 7635 concerning travel and transportation allowances for a member who is discharged under other than honorable conditions. EFFECTIVE: when published in the JTR dated 1 February 2016.

UTD for MAP 153-15(I) -- International Sports Events
SYNOPSIS: Corrects references in JTR, par. 7630. EFFECTIVE: when published in the JTR dated 1 February 2016.

UTD for MAP/CAP 125-15(E) -- Advance Seat Assignment
SYNOPSIS: Indicates advance seating reservation fee is not reimbursable unless in the Government's interest per the responsible AO determination IAW the respective Services/DoD agencies policy. EFFECTIVE: when printed in the JTR dated 1 February 2016.

CTD for CAP 132-15(E) -- HHG SIT Allowances
SYNOPSIS: Clarifies reasons for HHG SIT extension eligibility for the second 90 days and for clarity, lists extension eligibility criteria for a waiver beyond 180 days. EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP 152-15(I) -- Update Career Flexibility Pilot Program
SYNOPSIS: Updates the effective dates of the pilot program on Career Flexibility to enhance retention which was extended by sec. 522 of FY15 NDAA. Removes the limitation on number of participants based on sec. 523 of FY16 NDAA. EFFECTIVE: 1 January 2016.

UTD for MAP 126-15(E) -- Car Ferry/POC PCS Travel Allowances
SYNOPSIS: Updates JTR, par. 3715-B2b(1)(b) to indicate par. 5164-C computation rule applies when mixed mode transportation involving authorized car ferry and POC travel on the debarkation (departure) date en route to the new PDS. MAL-P Plus allowances begin the following day after the debarkation date. For example, if the debarkation date is 1 June, MAL-P Plus/official travel days begin 2 June. EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP 151-15(I) -- DLA Rates Effective 1 January 2016
SYNOPSIS: Increases the DLA rates effective 1 January 2016 based on the monthly pay raise of 1.3% IAW 37 USC §1009 and Executive Order signed by the President on 18 December 2015. EFFECTIVE: 1 January 2016.

UTD for MAP/CAP 149-15(I) -- 2016 Government Meal Rates

UTD for MAP 128-15(E) -- Family Separation Housing (FPH) for Unaccompanied Tour
SYNOPSIS: Clarifies that a member who chooses an unaccompanied tour is no longer authorized dependent transportation to the PDS. EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP/CAP 134-15(E) -- Update JTR Based on Changes to DoDI 1315.18
SYNOPSIS: Updates the JTR based on changes made to DoDI 1315.18, Procedures for Military Personnel Assignments, dated 28 October 2015. EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP/CAP 155-15(I) -- CY 2016 Mileage Rates

UTD for MAP/CAP 118-15(E) -- Exemption to DTS/CTO Lodging Module Use for Security Concerns
SYNOPSIS: Allows an exemption to the requirement to use the DTS/CTO lodging module for security concerns. EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP/CAP 156-15(I) -- Mission and Personal Expenses
SYNOPSIS: Clarifies the definitions of Mission and Personal Expenses in Appendix A1 and updates JTR, Par. 2830-G. EFFECTIVE: when published in the JTR dated 1 February 2016.

UTD for MAP 154-15(I) -- Member Discharged under Other than Honorable Conditions -- Par. 7635
SYNOPSIS: Clarifies reasons for HHG SIT extension eligibility for the second 90 days and for clarity, lists extension eligibility criteria for a waiver beyond 180 days. EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD/CTD for MAP/CAP 15-16(I) -- International Sports Events
SYNOPSIS: Clarifies how the JTR says that EVT may not be permitted for travel wholly within the 'foreign area assignment' means the PDS country/area since 3 FAM 3743a states "country of assignment." EFFECTIVE: when printed in the JTR dated 1 February 2016.

UTD for MAP 59-15(R) -- Establish an Exemption to Flat Rate Per Diem M&IE
SYNOPSIS: Adds an exception to the flat rate per diem policy for meals and incidental expenses (M&IE) in foreign OCONUS locations. It allows travelers to receive the full per diem rate for M&IE when conditions seriously affecting the mission, health, welfare, and safety of the traveler would result in extreme personal hardship. EFFECTIVE: 30 November 2015.
UTD for MAP 113-15(R) -- POV Storage when Unit PCS Has Deployment En Route over 30 Days
SYNOPSIS: Allows POV storage when a member ships a POV to a unit’s PDS, but due to the unit’s deployment en route, is unable to pick up the
POV within the 30 day limit from delivery date imposed by the Vehicle Processing Center (VPC). EFFECTIVE: 14 January 2016.

UTD/CTD for MAP/CAP 010-16(l) -- Correct Language in JTR, par. 4320-A3b Pertaining to Actual Expense Allowance Authorization

UTD/CTD for MAP/CAP 016-16(l) -- Add Curacao as FEML Location
SYNOPSIS: This item adds Curacao to the list of authorized Funded Environmental and Morale Leave (FEML) locations/destinations.
EFFECTIVE: 15 September 2015.

UTD/CTD for MAP/CAP 011-16(l) -- Remove Turkey from R&R Locations
SYNOPSIS: Removes Turkey as an authorized R&R location effective 1 January 2016. EFFECTIVE: 1 January 2016.

UTD/CTD for MAP/CAP 016-16(l) -- Correct Reference
SYNOPSIS: This item corrects reference in JTR, par. 2830-G. EFFECTIVE: when printed in the JTR dated 1 March 2016.

UTD/CTD for MAP/CAP 014-16(l) -- Deletion of R&R Locations
SYNOPSIS: Removes Albania, Bosnia-Herzegovina, Croatia, Hungary, Macedonia, Montenegro, Rwanda, Serbia, and Slovenia as authorized R&R locations.
EFFECTIVE: when printed in the JTR dated 1 March 2016.

UTD/CTD for MAP/CAP 015-16(l) -- Correct Example in JTR, Par. 4155
SYNOPSIS: Corrects example in JTR, par. 4155 to reflect proper computations when leave is taken for long term TDY when flat rate per diem does not apply.
This change reverts to the example that was erroneously changed in MAP/CAP 118-13. EFFECTIVE: when published in the JTR dated 1 March 2016.

CTD for CAP 95-16(R) -- Travel ICW a Seriously Wounded or Ill Employee
SYNOPSIS: Authorizes travel and transportation for up to three designated individuals when an employee becomes seriously wounded or ill while
serving at an unaccompanied duty station and must be moved to another medical facility and the designated individuals’ presence is determined
medically necessary or necessary for the health and welfare of the employee. EFFECTIVE: when printed in the JTR dated 1 Mar 2016.

UTD/CTD for MAP/CAP 010-15(R) -- Dependent Travel and Transportation Allowances Not Payable
SYNOPSIS: This item deletes par. 5582-B1 as it was erroneously added in the Ch 5 rewrite. Dependent travel and transportation may be paid if the
spouse subsequently is separated/retired before the time limitation expires NTE old to new PDS. Because this was an administrative error, this item
is back dated to be effective on 1 Jun 2014. EFFECTIVE: 1 Jun 2014.

UTD/CTD for MAP/CAP 102-15(R) -- Gov’t Lodging Program
SYNOPSIS: This item adds information clarifying the Gov’t Lodging Program and Public-Private Venture Lodging, ICW the ILPP. EFFECTIVE: when published in the JTR dated 1 March 2016.

UTD/CTD for MAP/CAP 140-15(R) -- Distinguish Between a Mobile Home and a Recreational Vehicle for TDY Lodging Costs
SYNOPSIS: Distinguishes between a Mobile Home being a permanent-type residence, the costs associated with not eligible to claim as lodging costs
for TDY travel, and a Recreational Vehicle being a temporary-type lodging, the costs associated with being eligible to establish a lodging cost.
EFFECTIVE: when published in the JTR dated 1 March 2016.

UTD/CTD for MAP/CAP 058-15(R) -- Transportation Mode and Special Conveyance Use
SYNOPSIS: Prioritizes transportation mode selection requirements and reflects changes to the use of a special conveyance, including allowing it
to be directed, to align with FTR Amendment 2015-03. EFFECTIVE: when printed in the JTR dated 1 March 2016.

UTD/CTD for MAP/CAP 012-16(l) -- Redirect Appendix R to the GSA Website for Conference Planning
SYNOPSIS: Redirects JTR users to the GSA website (owners) for information on conference planning in order to eliminate redundancy.
EFFECTIVE: when published in the JTR dated 1 March 2016.

UTD for MAP 24-16(l) -- Replace Wording for Consistency
SYNOPSIS: This item replaces the term “child/children” with the term “child(ren)” where appropriate when referring to one or more children. The term
“child(ren)” is already used extensively throughout the JTR and DoD FMR and changed to maintain consistency with both
regulations. EFFECTIVE: when printed in the JTR dated 1 March 2016.

UTD/CTD for MAP/CAP 020-16(l) -- Update FMF Location
SYNOPSIS: Recertifies Havana (Cuba) FEML location date to 31 January 2018 per Coast Guard Commandant (CG-13) 4650 memo dated 18
February 2016. All other information for Havana remains unchanged. EFFECTIVE: 31 January 2016.

CTD for CAP 138-15(E) -- OCONUS Replacement Vehicle
SYNOPSIS: OCONUS replacement privately owned vehicle transportation is not authorized if adequate replacement vehicles are available locally at
the OCONUS PDS. EFFECTIVE: when printed in the JTR dated 1 April 2016.

UTD/CTD for MAP/CAP 02-16(l) -- Travel at No Expense to theGovt\&apos;t
SYNOPSIS: Rewrites information in par. 1000-D merging wording for employees and members, where possible and moving information on employee
status and leave status to separate subpars. EFFECTIVE: when printed in the JTR dated 1 April 2016.

UTD for MAP 132-14(R) -- Travel from Primary Residence or PLEAD
SYNOPSIS: Authorizes travel and transportation allowances at the duty location based upon a Reserve Component (RC) member’s primary
residence and not the Place from which Entered (or Called) to Active Duty (PLEAD). If a member begins travel from a PLEAD other than the primary
residence, travel allowances (to include per diem) are authorized when the primary residence is outside the commuting area of the duty location, even
if the PLEAD is not. This will allow RC members to have a break between active duty orders, to include performing IDT, without the requirement to
return home at the end of the first active duty period. EFFECTIVE: when printed in the JTR dated 1 April 2016.

UTD for MAP 131-14(R) -- Primary Residence Definition
SYNOPSIS: Replaces ‘home’ with primary residence; aligning the definitions for a reserve component member’s primary residence for travel and
transportation with the primary residence for BAH purposes. MAP 131 and 132-14 (Travel From Primary Residence or PLEAD) share joint related
JTR changes. EFFECTIVE: when printed in the JTR dated 1 April 2016.

UTD/CTD for MAP/CAP 141-15(E) -- Amended Flat Per Diem Allowance
SYNOPSIS: Indicates the applicable flat rate per diem percentage rate when original TDY order is amended to curtailed or increase the assignment
duration. EFFECTIVE: when it appears in the JTR, dated 1 May 2016.

UTD/CTD for MAP/CAP 18-16(E) -- Add Change and Cancellation Fees
SYNOPSIS: Allows change or cancellation fee/penalty reimbursement for commercial transportation if eligible per the AO determination.
EFFECTIVE: when printed in the JTR, dated 1 May 2016.

UTD/CTD for MAP/CAP 32-16(l) -- Receipt Requirements
SYNOPSIS: This item deletes information, ICW receipt requirements, in par. 2000 that is already addressed in par. 2710. EFFECTIVE: when printed in the JTR, dated 1 April 2016.
SYNOPSIS: This item clarifies that expenses for house cleaning, while TDY in contract lodging, are not a travel expense and must be paid under the contract or as a mission EFFECTIVE: when printed in the JTR dated 1 May 2016.

SYNOPSIS: This item updates JTR references to reflect MAP 131 and 132-14 changes which replaced ‘home’ with primary residence for travel and transportation allowances when Reserve Component (RC) members are called to active duty. The effective date is 1 April 2016, which is the JTR implementation date for MAP 131 and 132-14 approved changes. EFFECTIVE: 1 April 2016.

SYNOPSIS: Adds wording to clarify that POC use cannot be directed for local travel. EFFECTIVE: when printed in the JTR dated 1 May 2016.

SYNOPSIS: Adds wording to par. 4250-B1 to correctly state when flat rate per diem is not applicable. EFFECTIVE: when printed in the JTR dated 1 May 2016.

SYNOPSIS: Adjusts wording to par. 4250-B1 to correctly state when flat rate per diem is not applicable. EFFECTIVE: when printed in the JTR dated 1 May 2016.

SYNOPSIS: Updates JTR references to reflect MAP 131 and 132-14 changes which replaced ‘home’ with primary residence for travel and transportation allowances when Reserve Component (RC) members are called to active duty. The effective date is 1 April 2016, which is the JTR implementation date for MAP 131 and 132-14 approved changes. EFFECTIVE: 1 April 2016.

SYNOPSIS: Standardizes the term ‘Home Port’ throughout the JTR. EFFECTIVE: when printed in the JTR dated 1 June 2016.

SYNOPSIS: Standardizes the term ‘Home Port’ throughout the JTR. EFFECTIVE: when printed in the JTR dated 1 June 2016.

SYNOPSIS: Authorizes certain transportation related reimbursable expenses associated with various transportation modes when traveling in conjunction with Government funded leave. Certain reasons for travel have various restrictions on some expenses such as transportation to and from a transportation terminal and excess baggage. EFFECTIVE: when published in the JTR dated 1 June 2016.

SYNOPSIS: Corrects cross references in par. 5558 and 7800. EFFECTIVE: when printed in the JTR dated 1 June 2016.

SYNOPSIS: Clarifies that transportation related reimbursable expenses associated with various transportation modes when traveling in conjunction with Government funded leave. Certain reasons for travel have various restrictions on some expenses such as transportation to and from a transportation terminal and excess baggage. EFFECTIVE: when published in the JTR dated 1 June 2016.

SYNOPSIS: Establishes a mileage rate reimbursable for POC use in conjunction with SR&R travel vice the actual cost of gas and oil. The established rate would be the ‘other mileage rate’ as specified in JTR, par. 2600. EFFECTIVE: when printed in the JTR dated 1 June 2016.

SYNOPSIS: Removes the requirement for a leave period to be of 5 days or more and a recall to have been made within 24 hours of leave commencement in order to allow travel and transportation allowances to a traveler who is recalled from leave for operational reasons. EFFECTIVE: when printed in the JTR dated 1 June 2016.
UTD/CTD for MAP/CAP 052-16(I) – Update References for the Government Travel Charge Card Program
SYNOPSIS: Updates references for the Government Travel Charge Card Program (GTCC) from the DoD FMR, Volume 9 to the DoDI 5154.31, Vol. 4, GTCC Regulations throughout the JTR. EFFECTIVE: when printed in the JTR dated 1 June 2016.

UTD/CTD for MAP/CAP 067-16(I) – Local Commuting Area
SYNOPSIS: Requires an installation commander to publish a written directive establishing a local commuting area. EFFECTIVE: when printed in the JTR dated 1 June 2016.

CTD for CAP 71-16(I) – Correct Reference
SYNOPSIS: This item corrects references in JTR, par. 5772 pertaining to TOSE. EFFECTIVE: when printed in the JTR dated 1 June 2016.

CTD for CAP 53-16(E) – Replace HUD-1 Form Reference
SYNOPSIS: Truth-In-Lending Act (TILA) and Real Estate Settlement Procedures Act (RESPA) Integrated documents replace the Housing and Urban Development Form for real estate allowance expenses itemization and reimbursement. GSA Residence Transaction Expenses (Home Purchase) website replaces JTR, par. 5920-C chart. EFFECTIVE: when printed in the JTR dated 1 June 2016.

UTD for MAP 76-16(I) – Remove References to Renter’s Insurance
SYNOPSIS: Effective 1 January 2015, renter’s insurance was removed from the computation of BAH. This item removes the remaining language from JTR, pars. 10018-C and D mentioning renter’s insurance. EFFECTIVE: when printed in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 039-16(I) – Clarify the Term ‘Long-Term TDY’ vice ‘Extended TDY’ Throughout the JTR
SYNOPSIS: Clarifies that a member traveling for disciplinary action must be provided Government quarters, but if none are available, actual lodging authorized and if the member’s ITDY order does not provide for return to the PDS, in which case the member would travel under PCS allowances. EFFECTIVE: when printed in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 114-15(E)/CAP 114-15(E) – Clarify Multiple Lessees Involving Leased/Rented Lodging
SYNOPSIS: Clarifies reimbursement for a leased/rented lodging (apartment, house, condo, etc.) that is shared with a dependent. The fact that a traveler’s dependent(s) may accompany the traveler on TDY, at personal expense, does not increase or decrease the traveler’s prescribed per diem rate. Leased/rented lodging (e.g., apartment, house, condo, etc.) that is shared between official travelers whose names are on the lease/rental agreement is split equally among the lessees. EFFECTIVE: when printed in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 53-16(E) – Limited Flat Rate Per Diem Waiver
SYNOPSIS: Allows the Service Secretary Concerned (as defined in Appendix A), COCOM Commander, or Director of a DoD Agency/Component to authorize reimbursement of actual expenses for meals and incidental expenses (M&IE) up to the locality M&IE rate when the flat rate M&IE is insufficient to meet the traveler’s needs, based on the circumstances of the TDY. EFFECTIVE: 9 May 2016.

UTD/CTD for MAP/CAP 065-16(E) – Establish Waiver from Using the Defense Table of Official Distances (DTOD) for the Defense Travel Modernization Pilot Program

UTD for MAP 77-16(I) – Correct Reference
SYNOPSIS: This item updates erroneous references in JTR, par. 6130-A. EFFECTIVE: when published in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 57-16(E) – Credit Card Charges In Local Currency
SYNOPSIS: Currency conversion fees charged by hotels and restaurants when the credit card is charged using U.S. dollars versus the local currency may not be reimbursed as a separately reimbursable expense and must be included on the receipt as part of the overall cost for the OCONUS traveler. EFFECTIVE: when printed in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 131-15(R) – Long Term Flat Rate at Remote Locations
SYNOPSIS: Exempts certain remote non-foreign locations from the reduced meals and incidental expense (M&IE) flat rate per diem for long term TDY when the reduced rate will not cover meal costs due to limited eating establishments. EFFECTIVE: 17 May 2016.

UTD for MAP 054-16(E) – Clarify Entitlement to Travel and Transportation Allowances for Cadets and Midshipmen Undergoing Training at a Service Academy
SYNOPSIS: Clarifies entitlement to travel and transportation allowances for Cadets and Midshipmen undergoing training at a service academy. EFFECTIVE: when printed in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 059-16(E) – Define Medical Authority
SYNOPSIS: Creates a definition for ‘Medical Authority’ in Appendix A1 of the JTR. This definition is used to standardize language approving or recommending travel based on a medical determination. EFFECTIVE: when printed in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 069-16(E) – Bartering
SYNOPSIS: Removes the language and 20% limitation when a traveler barters for lodging. EFFECTIVE: when published in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 037-16(E) – Authorized Return from Temporary Duty Travel Limitations
SYNOPSIS: Changes the criteria for approving an authorized return to the PDS during a period of long-term TDY for 31 days or more. Further defines the term ‘long-term TDY’ to be TDY for a continuous period of 31 days or more. EFFECTIVE: when published in the JTR dated 1 July 2016.

UTD/CTD for MAP/CAP 081-16(I) – Eliminate the Term Authenticating Official
SYNOPSIS: Eliminates the term Authenticating Official as redundant throughout the JTR. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD/CTD for MAP/CAP 074-16(E) – Establish Waiver from Using the Defense Table of Official Distances (DTOD) for the Defense Travel Modernization Pilot Program

UTD/CTD for MAP/CAP 057-16(E) – National Rifle and Pistol Matches - Repealed
SYNOPSIS: Removes potable water and ice as part of the incidental expense portion of per diem. Per 28 Comp. Gen. 627, May 2, 1949, the cost of potable water and ice as part of the expense of subsistence authorized and no other ‘available free supply’ of water can be used. Potable water and ice are to be considered as part of the meal portion of per diem. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD/CTD for MAP/CAP 082-16(I) – National Rifle and Pistol Matches - Repealed
SYNOPSIS: Eliminates the JTR authority related to National rifle and pistol matches contained in 10 USC §4312 as that authority has been repealed. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD for MAP 087-16(I) – Indeterminate Temporary Duty (ITDY) Travel Allowances
SYNOPSIS: Corrects allowances for dependent travel allowances when a member executes travel on ITDY. Dependent allowances may only be authorized if the member’s ITDY order does not provide for return to the PDS, in which case the member would travel under PCS allowances. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD for MAP 72-16(E) – Lodging for Disciplinary Travel
SYNOPSIS: Clarifies that a member traveling for disciplinary action must be provided Government quarters, but if none are available, actual lodging cost not to exceed the lodging portion of the locality per diem rate may be reimbursed. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD for MAP 091-16(I) – Correct Reference in JTR, par. 7095-C2b
SYNOPSIS: Corrects the reference in JTR, par. 7095-C2b concerning POC use for specialty care travel over 100 miles. EFFECTIVE: when printed in the JTR dated 1 August 2016.
CTD for CAP 97-16(I) -- Correct reference in Training Course
SYNOPSIS: Corrects the reference in par. 4955-B2 on Training Course from par. 4920-C to 4963-C and removes duplicate language.
EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD/CTD for MAP/CAP 70-16(E) -- Eliminate CTO Transaction Fee Reimbursement
SYNOPSIS: This item eliminates reimbursement of the CTO transaction fee when DTS or a CTO are available, but not used by the traveler. When DTS or an available CTO are not used, the transaction fee for personally procured transportation and/or lodging from other than a CTO may not be reimbursed. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD for MAP 30-16 -- Add Academy Cadets/Midshipmen and SROTC Cadets to Funeral and Bedside Travel
SYNOPSIS: Authorizes transportation for eligible relatives of a deceased Service Academy cadet/midshipman or Senior Reserve Officers’ Training Corps (SROTC) cadet while receiving pay under 37 USC §209(d) to attend the cadet/midshipman/SROTC cadet’s burial ceremony. Also authorizes transportation allowances for designated individuals or non-medical attendants for Academy cadets/midshipmen and SROTC cadets on training orders very seriously and seriously wounded, ill or injured. EFFECTIVE: 24 June 2016.

UTD for MAP/CAP 96-16(I) -- Return to PDS During Long-Term TDY
SYNOPSIS: Clarifies the circumstances under which return to the PDS during long-term TDY is authorized. EFFECTIVE: when printed in the JTR dated 1 August 2016.

UTD for MAP 078-16(E) -- Local Commuting Area - Non-DoD Services
SYNOPSIS: Extends the requirement for commanders to establish a local area in a written directive to the Non-DoD Services. EFFECTIVE: when printed in the JTR dated 1 September 2016.

CTD for CAP 101-16(I) -- Short Distance Transfers
SYNOPSIS: This item clarifies that a short distance transfer may be authorized when the new PDS is at least 50 miles further from the employee’s current residence than the old PDS is from the same residence. Typically, a short distance transfer is within the same city or area, but that is not always the case. The deciding factor must the 50 mile distance criteria ICW the current residence and not the distance from old PDS to new PDS. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP 086-16(E) -- Temporary Duty (TDY) Within the Local Permanent Duty Station (PDS) Area - 12 Hour Rule
SYNOPSIS: Eliminates the reimbursement of occasional meals for a Uniformed Service member who is TDY within the Local PDS area for 12 hours or less. Uniformed Service members are entitled to a Basic Allowance for Subsistence for this purpose. This would Uniformed Service members in line with civilian employees who may not currently be authorized this allowance. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP 092-16(E) -- Replace ‘Investigation’ With ‘Hearing’

UTD/CTD for CAP/CAP 86-16(E) -- Defense Travel System (DTS) Regulations
SYNOPSIS: Removes JTR, Chapter 1, Part B and redirects the JTR authority implementing DoDI 5154.31, Volume 3, DTS Regulations to JTR, par. 1055. The DTS Regulations are now contained at http://www.defenestravel.dod.mil/Docs/regulations/DTS.pdf. Also establishes that the mileage computation through DTS/DTOD at the time a voucher is approved for payment is the reimbursable mileage amount. EFFECTIVE: when published in the JTR dated 1 September 2016.

UTD for MAP 105-16(R) -- Temporary BAH Increase Rate
SYNOPSIS: The PDTATAC Chair has approved a temporary increase to the 2016 Basic Allowance Housing (BAH) rates for Klamath Falls, Oregon (OR373). Temporary higher rate is established in accordance with authority in JTR, par. 10018 for an area declared as a major disaster area by the President, or at an installation experiencing a sudden increase in the number of members assigned. EFFECTIVE: 19 July 2016.

UTD for MAP 103-16(I) -- Remove Outdated Information
SYNOPSIS: The Defense Message System (DMS) is an outdated form of communication that is no longer used by DTMO. This item removes message address from JTR, Appendix N, Part 1, par. D. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP/CAP 083-16(E) -- Remove Transportation from the Incidental Expense (IE) Portion of Per Diem
SYNOPSIS: Removes transportation costs from the IE portion of per diem based on FTR amendments 2011-03 (interim rule) and 2012-01 (final rule). Transportation costs are considered a separate reimbursable expense in accordance with FTR part 301-10. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP/CAP 085-16(E) -- Brief Stay in the Permanent Duty Station (PDS) Vicinity During Temporary Duty (TDY)
SYNOPSIS: Allows payment of per diem when a Uniformed Service member must spend a brief stay in the vicinity of the PDS while in a TDY status due to transportation connections. This would bring Uniformed Service members in line with civilian employees who may currently be authorized this allowance. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP/CAP 089-16(E) -- Limit the Transportation of Household Goods (HHG) for Temporary Duty (TDY)
SYNOPSIS: Limits the transportation of HHG for TDY travel for a traveler’s comfort and wellbeing to TDY periods of 31 days of duration or more. This brings Uniformed Service members and civilian employees in line and associates the shipment of HHG with long-term TDY. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP/CAP 090-16(E) -- Rental Car Drop Off Fees
SYNOPSIS: Allows an Authorizing Official to approve reimbursement of a rental car drop off fee if a one-way rental is approved or if the vehicle is dropped off at an alternate rental car facility when more advantageous to the Government. EFFECTIVE: when printed in the JTR dated 1 September 2016.

UTD for MAP/CAP 095-16(E) -- Language Correction - ‘Should’ to ‘Must’
SYNOPSIS: Strengthens the language in the JTR changing the word ‘should’ to ‘must’ in various circumstances. This is done in order to make the JTR more directive in nature for various requirements. EFFECTIVE: when printed in the JTR dated 1 September 2016.

CPT for CAP 088-16(E) -- Accompanied Baggage Return - Civilian Employees
SYNOPSIS: Allows the expedited return of accompanied baggage for a civilian employee who, traveling as part of a troop movement, is separated from the movement, to be reimbursed for expediting their baggage back to their travel origination point. This would bring the civilian employee in line with the Uniformed Service member who may be reimbursed under these conditions. EFFECTIVE: when printed in the JTR dated 1 September 2016.

CPT for CAP 094-16(E) -- Lodging - Government Ship
SYNOPSIS: Removes the language from JTR, par. 4110-B5 concerning reimbursement for lodging costs associated with quarters aboard a Government ship. The Services have verified that there are no lodging costs for Government employees or Uniformed Service members aboard a Government vessel. EFFECTIVE: when printed in the JTR dated 1 September 2016.
UTD/CTD for MAP/CAP 75-16(E) -- Combatant Command Premium Class Transportation Determination
SYNOPSIS: Updates JTR, par. 3510-A chart to indicate Combatant Command authority to authorize or approve premium class transportation accommodation per reference, DoDi 5154.31-V2 dated 16 October 2015. EFFECTIVE: when published in the JTR dated 1 September 2016.

UTD/CTD for MAP/CAP 108-16(I) -- Tour Length Change for Korea
SYNOPSIS: Changes the tour length for Area I in Korea from a 24-month accompanied 12-month unaccompanied tour to a 12-month unaccompanied tour for both military and civilian personnel. EFFECTIVE: 30 June 2016.

UTD for MAP 111-16(I) -- SROTC Mileage Rate
SYNOPSIS: Clarifies the language in JTR, par. 7375-C2c to indicate that automobile mileage should be payable vice MALT. EFFECTIVE: when printed in the JTR dated 1 October 2016.

CTD for CAP 112-16(I) -- MEA Reimbursement
SYNOPSIS: Clarifies that ‘basic gross pay’ includes locality pay when calculating MEA. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD for MAP 93-16(E) -- Habitation Tax Reimbursement in France
SYNOPSIS: Establishes an OHA unique expense for the Habitation Tax in France and removes the tax from the utility/recurring maintenance allowance. EFFECTIVE: 16 August 2016.

UTD/CTD for MAP/CAP 121-16(I) -- Correct Reference in Par. 4250-C3a
SYNOPSIS: This item deletes the erroneous reference to par. 4155 in par. 4250-C3a. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD for MAP 117-16(I) -- Two Crew Nuclear Submarine
SYNOPSIS: This item deletes the undefined “SSBN” acronym. EFFECTIVE: when published in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 109-16(I) -- Miscellaneous Corrections
SYNOPSIS: Corrects miscellaneous minor errors throughout the JTR. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 122-16(I) -- Update FY 2017 Standard CONUS Per Diem Rate
SYNOPSIS: The General Services Administration (GSA) in accordance with FTR Bulletin 17-01, dated 12 August 2016 has updated the FY 2017 Standard CONUS Per Diem Rate by increasing the maximum lodging rate from $89 to $91. The meals and incidental expense (M&IE) reimbursement rate tiers were not revised for FY 2017 and remains at $51. The FY 2017 Standard CONUS Per Diem rate of $142 is effective on 1 October 2016. EFFECTIVE: 1 October 2016.

UTD for MAP 125-16(I) -- Pay and Allowances Continuation (PAC) Program
SYNOPSIS: Clarifies and standardizes language within JTR concerning the PAC Program and corrects references. EFFECTIVE: when published in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 129-16(I) -- Clarify Lodging on Installation must be Government Quarters for No Flat Rate
SYNOPSIS: Clarifies the reduced flat rate per diem for lodging still applies when a traveler is lodged in non-Gov’t Qtrs on an Installation. The intent was not to include non-Gov’t Qtrs (PAL, Navy Lodge) as exempt from the reduced flat rate per diem. EFFECTIVE: when published in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 114-16(E) -- Floating Plants
SYNOPSIS: Applies the same reimbursement to Uniformed Members as Civilian employees while serving aboard a floating plant. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 116-16(E) -- Remove In-House CTO
SYNOPSIS: Removes the term In-House CTO since they are no longer in use. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 132-16(I) -- Change Major Command to Combatant Command for FEML Waiver

UTD/CTD for MAP/CAP 099-16(E) -- POC Use Not Advantageous to the Gov’t
SYNOPSIS: This item clarifies reimbursable and non-reimbursable expenses ICW POC use on TDY when POC use is not advantageous to the Gov’t. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 104-16(E) -- Restricted Airfare
SYNOPSIS: Clarifies the use of the decision support tool in App H3C when a city pair fare is not available. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 124-16(E) -- Admin Weight Restriction for Incirlik AB, Turkey
SYNOPSIS: Adds Incirlik AB, Turkey to the list of admin weight restricted areas, for the USAF. EFFECTIVE: 31 August 2016.

UTD/CTD for MAP/CAP 118-16(E) -- Restricted Airfare Determination
SYNOPSIS: This item clarifies the AO’s responsibility when determining if a restricted airfare should be used or not. EFFECTIVE: 31 August 2016.

UTD/CTD for MAP/CAP 119-16(E) -- Delete Acronym GOV and Unify Terminology ICW a Gov’t Auto
SYNOPSIS: Deletes the acronym GOV as this terminology is undefined in App A1 and replaces it with the term “Gov’t Auto”. This item also deletes the unused term “Gov’t furnished vehicle”. EFFECTIVE: when printed in the JTR dated 1 October 2016.

UTD/CTD for MAP/CAP 107-16(I) -- Island of Mauritius and Malawi FEML
SYNOPSIS: Adds Island of Mauritius and Lilongwe, Malawi as authorized FEML locations effective 25 August 2016 with Frankfurt, Germany as the APOD. EFFECTIVE: 25 August 2016.

UTD for MAP 133-16(I) -- Clarify Footnote 1 in Table 10E-12
SYNOPSIS: Clarifies not being authorized BAH/OHA if assigned adequate Gov’t Qtrs applies to a member without dependents as well as a member with. EFFECTIVE: when printed in the JTR dated 1 November 2016.

UTD for MAP 23-16(R) -- Secretarial Process Home of Record (HOR) Authority
SYNOPSIS: Allows the Secretarial Process to authorize travel and transportation allowances to a designated Selected reserve unit (location) vice the authorized HOR/PLEAD at Government expense when separating members sign a contract to join a Selected Reserve unit. EFFECTIVE: 2 September 2016.

UTD/CTD for MAP/CAP 127-16(I) -- Replace Commercial Travel Office (CTO) with the term Travel Management Company (TMC)
SYNOPSIS: Replaces ‘Commercial Travel Office (CTO)’ with ‘Travel Management Company (TMC)’ throughout the Joint Travel Regulations. Although GSA currently refers to a TMC as a “Travel Management Center,” this change will align the JTR language with current industry and other Federal Agencies. EFFECTIVE: when printed in the JTR dated 1 November 2016.

UTD for MAP 134-16(I) -- Update References
SYNOPSIS: This item updates erroneous references pertaining to an accompanying dependent who is not an attendant or escort for a member and an attendant or escort for an employee. EFFECTIVE: when printed in the JTR dated 1 November 2016.

UTD/CTD for MAP/CAP 113-16(I) -- Update References for DoDi 5154.31, Vol 5 and PDTATAC Charter
SYNOPSIS: Updates references for DoDi 5154.31, Vol 5 (previously DoDD 5154.29 and the new PDTATAC Charter date. EFFECTIVE: when printed in the JTR dated 1 December 2016.
UTD for MAP 140-16(I) — Correct Typographical Error In Par. 8022-A1

CTD for CAP 131-16(I) — Par. 5662-B2 Cross Reference Correction

UTD/CTD for MAP/CAP 138-16(I) — Government Dining Facility
SYNOPSIS: Removes ‘Mess’ from the term ‘Government Dining Facility/Mess’ throughout JTR as the term ‘Mess’ is in the definition of Government Dining Facility. EFFECTIVE: when printed in the JTR dated 1 November 2016.

UTD/CTD for MAP/CAP 120-16(E) — Add Transportation Network Companies to Taxi/Special Conveyance Definition
SYNOPSIS: Adds Transportation Network Companies to the definition of taxis/special conveyance when permissible under local laws and ordinances. These companies connect paying passengers with drivers for hire via websites and mobile apps. EFFECTIVE: 28 September 2016.

UTD/CTD for MAP/CAP 139-16(I) — Tour Length Change for Turkey
SYNOPSIS: Changes the tour length for Turkey to a 12-month unaccompanied tour for both military and civilian personnel except those assigned under Chief of Mission (COM) authority or under one of the Security Cooperation Organizations (SCO). There are exceptions on a case-by-case basis for civilian employees at Incirlik and civilian employees and uniformed members in Ankara, until completion of tour but not later than 31 August 2017. EFFECTIVE: 21 September 2016.

CTD 118-16(E) — Threatened Law Enforcement Officers
SYNOPSIS: Removes repetitive language and refers to FTR §301-31 when a law enforcement officer and/or their family must be moved when their lives may be in jeopardy in the course of their duties. EFFECTIVE: when printed in the JTR dated 1 December 2016.

UTD/CTD for MAP/CAP 144-16(I) — Remove “Mess” and “Messing”
SYNOPSIS: Removes the terms “mess” and “messing” and replaces them with the term “dining facility.” EFFECTIVE: when printed in the JTR dated 1 November 2016.

UTD for MAP 148-16(I) — Person Authorized to Direct Disposition of Remains
SYNOPSIS: Adds the person designated by the Service Member on the DD Form 93, or any successor to that form, as the Person Authorized to Direct Disposition of Remains, regardless of the relationship of the designee to the deceased. EFFECTIVE: when printed in the JTR dated 1 December 2016.

UTD for MAP 147-16(I) — Adds ‘Paralympic Games’ to Armed Forces Sports Competitions
SYNOPSIS: Adds the Paralympic Games to those sports competitions authorized for Armed Forces personnel to train for, attend and participate in under JTR par. 7630 with allowable reimbursement of travel and transportation allowances. EFFECTIVE: when printed in the JTR dated 1 December 2016.

UTD for MAP 151-16(I) — Fund Cites for Evacuation
SYNOPSIS: Provides the fund cite, website or Point of Contact for evacuation funding for dependents of uniformed service members. EFFECTIVE: when printed dated 1 December 2016.

UTD/CTD for MAP/CAP 154-16(I) — Congressional Travel
SYNOPSIS: Clarifies wording in par. 7235 ICW traveling with a member of Congress or congressional staff. EFFECTIVE: when printed in the JTR dated 1 December 2016.

UTD/CTD for MAP/CAP 152-16(I) — Add Palau to Locations Flat Rate Per Diem Does Not Apply
SYNOPSIS: Lists Palau (Civic Action Team) as a location that the reduced flat rate per diem does not apply effective 26 February 2016 since the per diem rate was reduced for Palau. EFFECTIVE: 26 February 2016 and will appear in the JTR dated 1 December 2016.

UTD/CTD for MAP/CAP 141-16(E) — Transportation to or from a Transportation Terminal Provided by a Family Member or Person Other than a Family Member
SYNOPSIS: Adds “Person Other than a Family Member” as persons who may drop off or pick up travelers at a transportation terminal. EFFECTIVE: when published in the JTR dated 1 January 2017.

UTD/CTD for MAP/CAP 160-16(I) — Change DUSD to DASD
SYNOPSIS: Changes DUSD (Deputy Undersecretary of Defense) to DASD (Deputy Assistant Secretary of Defense). EFFECTIVE: when published in the JTR dated 1 January 2017.

UTD for MAP/CAP 143-16(E) — Remove Appendix ‘O’ from the Joint Travel Regulations (JTR)
SYNOPSIS: Removes Appendix ‘O’ from the JTR as being redundant. EFFECTIVE: when published in the JTR dated 1 December 2016.

CTD for CAP 159-16(I) — Exception to use of DTS for Employee on Long-Term TDY for more than 365 Days
SYNOPSIS: This item adds an exception to the mandatory use of DTS for an employee on long-term TDY for more than 365 days. A civilian employee who performs a TDY assignment at one location for more than a year may be considered by the Internal Revenue Service (IRS) to be permanent and any reimbursement (e.g., per diem) is considered taxable income. When TDY reimbursements are taxable income, the travel office must compute all applicable taxes deducted from the travelers claim(s), and issue an IRS Form W-2, Wage and Tax Statement to the traveler. DTS does not compute claims involving income taxes. An employee on long-term TDY for more than 365 days at one location must file vouchers with DFAS or the appropriate travel settlement office in accordance with procedures outlined in DoDFMR, Vol 9, par. 080206. EFFECTIVE: when printed in the JTR dated 1 January 2017.

CTD for CAP 158-16(I) — Civilian Tour of Duty for Redzikowo, Poland
SYNOPSIS: This item changes the tour length for Redzikowo, Poland for DoD civilian employees from the standard 36 months to a 12 month unaccompanied tour. EFFECTIVE: 16 November 2016.

UTD for MAP 102-16(R) — Move In Housing Allowance (MHA) Infectious Disease
SYNOPSIS: This revision adds authority to the Joint Travel Regulations (JTR) that establishes a MHA Infectious Disease expense for window/door screens in the U.S. Southern Command’s (USSOUTHCOM) area of responsibility, specifically Brazil, El Salvador, and Paraguay to enhance the precautions to avoid mosquito-borne diseases. EFFECTIVE: 7 December 2016.

UTD/CTD for MAP/CAP 042-16(R) — Mandate Government Transportation Use
SYNOPSIS: Mandates the use of Government transportation when reasonably available for travel. Establishes that failure to use reasonably available and directed Government transportation will result in no transportation reimbursement to a traveler for other purchased transportation costs. EFFECTIVE: when printed in the JTR dated 1 February 2017.

UTD for MAP 106-16(I) — Remove Funeral Travel of the Family of a Member Who Died While a POW or MIA During the Vietnam Conflict
SYNOPSIS: Implements FY 2016 NDAA language that repeals 37 USC §481(f) - 'Expanded allowances related to the recovery of remains from the Vietnam Conflict' effective 31 December 2015. EFFECTIVE: when printed in the JTR dated 1 January 2017.

UTD for MAP 153-16(E) — Clarify OHA Utility/Recurring Maintenance Allowance

UTD/CTD for MAP/CAP 155-16(E) — Allows Ground Transportation for Interim Terminals for All Leave Travel
SYNOPSIS: Allows ground transportation between interim terminals when traveling in conjunction with all Government funded leave. EFFECTIVE: when printed in the JTR dated 1 February 2017.
UTD/CTD for MAP/CAP 135-16(E) -- ATM Fees - Federal Travel Regulation (FTR) Amendment
SYNOPSIS: Removes ATM fees from the incidental expenses (IE) portion of per diem. Additionally, allows the reimbursement for such fees in OCONUS locations only when authorized by the AO, limited to the fees that could be incurred by the traveler based on the amount of a cash advance which was authorized in the order/authorization to travel. EFFECTIVE: when printed in the JTR dated 1 February 2017.

UTD/CTD for MAP/CAP 136-16(E) -- Laundry Fees - Federal Travel Regulation (FTR) Amendment
SYNOPSIS: Removes laundry, dry cleaning and pressing of clothes from the incidental expenses portion of per diem and clarifies that it is not a separate reimbursable expense under the authority of the JTR. EFFECTIVE: when printed in the JTR dated 1 February 2017.

UTD for MAP 156-16() -- Remove Operations NEW DAWN and ENDURING FREEDOM from the Authority to Grant Addition Rest and Recuperative Leave
SYNOPSIS: Removes the authority under OUSD P&R Memo of 19 December 2007 that authorized an additional period of Rest and Recuperative Leave (R&R) for a Service Member who extended their tour for a 12-month period in the area of operations of ENDURING FREEDOM or IRAQI FREEDOM (NEW DAWN). These operations were discontinued on 28 December 2014 and 15 December 2011 respectively. Since the authority was directed to these two distinct operations, there is no such authority past the conclusion of the named operations. EFFECTIVE: when printed in the JTR dated 1 February 2017.

UTD for MAP 009-17() -- Selected Reserve Limited PCS Allowances
SYNOPSIS: This item moves par. 7400 (Selected Reserve Limited PCS Allowances) to Ch 5, par. 5065, in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 010-17() -- Voided Enlistment
SYNOPSIS: This item moves par. 7645 (Voided Enlistment) to Ch 5, par. 5041 in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 008-17() -- Delete par. 7390
SYNOPSIS: Deletes par. 7390 as this is redundant information. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 004-17() -- RAT Leave
SYNOPSIS: This item moves par. 7065 (RAT Leave) to Ch 5, par. 5950, in accordance with direction from the Travel Transformation Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 003-17() -- COT Leave
SYNOPSIS: This item moves par. 7060 (COT Leave) to Ch 5, par. 5069, in accordance with direction from the Travel Transformation Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 002-17() -- Dependent Student Travel of a Member
SYNOPSIS: This item moves par. 7171 (Dependent Student Travel of a Member) to Ch 5, par. 5151, in accordance with direction from the Travel Transformation Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

CTD for CAP 174-16() -- DTOD is not Used for Short Distance Transfers
SYNOPSIS: Clarifies that the DTOD is not used to determine distance for short distance transfers. EFFECTIVE: when published in the JTR dated 1 February 2017.

UTD/CTD for MAP/CAP 172-16() -- CY 2017 Mileage Rates

UTD for MAP 171-16() -- Temporary BAH Increase Extended to 31 December 2017
SYNOPSIS: Extends SECDEF authority to prescribe a temporary increase in BAH rates in an area declared as a major disaster area by the President, or at an installation experiencing a sudden increase in the number of members assigned. The current authority expires 31 December 2016, but FY17 NDAA, S. 2943, section 603, signed December 23, 2016, extends that authority to 31 December 2017. EFFECTIVE: 1 January 2017.

UTD/CTD for MAP/CAP 170-16() -- Move Funded Environmental and Morale Leave (FEML) Location Designation to Appendix ‘S’ of the Joint Travel Regulations (JTR)
SYNOPSIS: Moves the FEML Location Designation/Recertification from JTR par. 7000-I5 to Appendix ‘S’ of the JTR. EFFECTIVE: when printed in the JTR dated 1 February 2017.

UTD for MAP 164-16() -- DLA Rates Effective 1 January 2017
SYNOPSIS: Increases the DLA rates effective 1 January 2017 based on the monthly pay raise of 2.1% IAW 37 USC §1009 and Executive Order signed by the President on 23 December 2016. EFFECTIVE: 1 January 2017.

UTD/CTD for MAP/CAP 167-16() -- Remove Appendix H1 from the JTR

UTD for MAP 168-16() -- Remove ‘Operational Deployment’ from the JTR
SYNOPSIS: Removes the term ‘Operational Deployment’ from JTR, Appendix A1. The USD (P&R) 1 November 2013, Deployment-to-Dwell, Mobilization-to-Dwell, memo has been rescinded. The Memorandum was cancelled by DoDI 1235.12, dated 7 June 2016, reference (j). This definition is no longer contained in the DoD Dictionary of Military Terms (http://www.dtic.mil/doctrine/new_pubs/dictionary.pdf ). EFFECTIVE: when printed in the JTR dated 1 February 2017.

UTD/CTD for MAP/CAP 145-16() -- 2017 Government Meal Rates

UTD for MAP 165-16() -- ILPP - Remove Zip Code Areas
SYNOPSIS: Removes ‘Zip Codes’ from JTR paragraph 1265-J to indicate that the ILPP sites are based on metropolitan areas identified on the DTMO website. EFFECTIVE: when printed in the JTR dated 1 February 2017.

CTD for CAP 013-17() -- Missing Persons
SYNOPSIS: This item moves par. 7825 (Missing Persons) to Ch 5, par. 5565 in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 007-17() -- Remove Reserve Component (RC) Dependents from Evacuation Authority
SYNOPSIS: Removes “Reserve Component” from subpar. 6080-B9 since there is no State (e.g., Governor) authority to evacuate the dependents of an RC Member. State authority to evacuate only applies to the dependents of a Full-Time National Guard Member. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD for MAP 014-17() -- Uniformed Services Applicants and Rejected Applicants
SYNOPSIS: This item moves the information in par. 7660, subpars. A-C (Uniformed Services Applicants and Rejected Applicants) to Ch 5, par. 5065. Par. 7660-D remains in Ch 7 and will be moved at a later date. This item is in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.
SYNOPSIS: This item moves par. 7635 (Member Discharged under other than Honorable Conditions) to par. 5609, in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD/CTD for MAP/CAP 030-17(I) -- Update Army Address
SYNOPSIS: This item updates the Army address in the JTR. EFFECTIVE: when published in the JTR dated 1 March 2017.

UTD/CTD for MAP/CAP 017-17(I) -- Escort and Accompanying Dependent Travel
SYNOPSIS: This item moves escort and accompanying dependent travel from Ch 7 to Ch 5, par. 5093. This item is in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when published in the JTR dated 1 March 2017.

UTD/CTD for MAP/CAP 001-17(E) -- Transportation Network Company Definition and Cancellation Fees/Penalties
SYNOPSIS: This item clarifies that cancellation fees and penalties charged by transportation network companies are not reimbursable expenses. Any additional fees or penalties incurred are the traveler's personal financial responsibility. Adds definition of Transportation Network Company to App A. EFFECTIVE: when printed in the JTR dated 1 March 2017.

UTD/CTD for MAP/CAP 024-17(I) -- Yellow Ribbon Reintegration Program Events
SYNOPSIS: Moves the language from the current JTR, par. 7350 into the revised JTR at par. 031902. There is no change in authority. EFFECTIVE: when printed in the JTR dated 1 April 2017.

UTD/CTD for MAP/CAP 038-17(I) -- Definition of Service Member
SYNOPSIS: Adds the definition of Service member to Appendix A1 as the revised JTR uses this term throughout. EFFECTIVE: when published in the JTR dated 1 April 2017.
UTD/CTD for MAP/CAP 036-17(I) -- Move Definition of Family Member from pars. 7020-F3, 7020-F, and 7425-A to App A
SYNOPSIS: Moves the definitions of family members from pars. 7020-F2 and F3, 7020-F, and 7425-A to App A. EFFECTIVE: when published in the JTR dated 1 April 2017.

UTD for MAP 043-17(I) -- Adds HHG Weight Increase for Senior Enlisted Advisor to the National Guard Bureau
SYNOPSIS: Adds Senior Enlisted Advisory to the National Guard Bureau to those allowed extra HHG weight when serving as the senior enlisted advisor. EFFECTIVE: when published in the JTR dated 1 May 2017.

UTD/CTD for MAP/CAP 150-16(R) -- Revised JTR, Chapters 1-3
SYNOPSIS: Implements the revised Joint Travel Regulations (JTR). This is a rewrite encompassing the current JTR Chapters 1-4 and parts of Chapter 7 in a different format to allow for simplification of the language in the Regulations; as well as, using plain language writing where allowed. The intent is to lessen the number of pages in the Regulations, make it more easily readable and understood without making any changes to regulatory authority contained in the current version. EFFECTIVE: Changes will appear in the JTR dated 1 May 2016.

UTD/CTD for MAP/CAP 035-17(I) -- Revised JTR Updates
SYNOPSIS: Updates the revised JTR, Chapters 1-3 (UTD/CTD 150-16(R)) to include UTDs and CTDs issued in February and March 2017, but not included in the originally approved documents. Also updates minor changes requested by the DoDHRA Office of General Counsel and other minor edits made to the text. EFFECTIVE: effective when published in the JTR dated 1 July 2017.

UTD/CTD for MAP/CAP 58-17(I) -- Change Title of Paragraph and Add Clarifying Language
SYNOPSIS: This item changes the title of JTR, par. 020315-N to more accurately reflect the content of the paragraph and clarifies JTR, par. 020312-A3. EFFECTIVE: when printed in the JTR dated 1 June 2017.

CTD for CAP 061-17(I) -- Employee on Training Away from PDS
SYNOPSIS: Clarifies the allowances for an employee on training away from the PDS. EFFECTIVE: 1 May 2017.

UTD for MAP/CAP 67-17(I) -- Special Conveyance
SYNOPSIS: Clarifies that a special conveyance includes, but is not limited to, a taxi or cab. EFFECTIVE: when printed in the JTR dated 1 July 2017.

UTD/CTD for MAP/CAP 066-17(I) -- PCS Travel Time
SYNOPSIS: Reinstates wording on PCS travel time that was erroneously removed in the current re-write of Chapters 1-4. EFFECTIVE: 22 May 2017.

UTD for MAP 069-17(I) -- Cadets, Midshipmen and Academy Graduates
SYNOPSIS: Reinstates language on separation and rejected applicants travel for Service Academy cadets and midshipmen that was erroneously removed in the current re-write of Chapters 1-4 and moves PCS allowances for Service Academy cadets and midshipmen from Chapter 3 to Chapter 5. EFFECTIVE: 24 May 2017.

UTD/CTD for MAP/CAP 70-17(I) -- TDY more than 12 Hours but less than 24 Hours
SYNOPSIS: This item corrects wording in par. 020309 referring to travel of “less than or equal to 24 hours”. In accordance with FTR, §301-11.101 and §301-11.102, the correct wording should be “more than 12 hours but less than 24 hours”. EFFECTIVE: when printed in the JTR dated 1 July 2017.

UTD for MAP/CAP 71-17(I) -- DoD Travel Modernization Pilot Program
SYNOPSIS: This item moves par. 020204-NOTE (reference DTOD exception for the DoD Travel Modernization Pilot Program) to App X, par. A2e. EFFECTIVE: when printed in the JTR dated 1 July 2017.

UTD for MAP/CAP 019-17 (R) -- Army APP W Japan Changes
SYNOPSIS: Increases administrative HHG weight allowance for Army personnel only at the following Japan locations, Camp Zama, Hiroshima (Akizuki) and Kure. EFFECTIVE: 26 May 2017.

UTD/CTD for MAP/CAP 073-17(I) -- JTR Maintenance
SYNOPSIS: Clarifies language within the revised JTR. Also, moves language from the appendices in order to remove Appendix E and G. EFFECTIVE: when printed in the JTR dated 1 July 2017.

UTD/CTD for MAP/CAP 047-17(I) -- Reference Maintenance - Appendices
SYNOPSIS: Updates references within the JTR appendices incident to the release of the Revised JTR on 1 May 2017. EFFECTIVE: when printed in the JTR dated 1 July 2017.

UTD/CTD for MAP/CAP 68-17(I) -- Change POC to POV
SYNOPSIS: This item removes the acronym POC and replaces it with POV; deletes the definition of POC, and rewrites the definition of POV, in accordance with direction from the Travel Policy Reform Team. EFFECTIVE: when published in the JTR dated 1 July 2017.

UTD for MAP 49-17(R) -- USCG Air Station Traverse City (MI) Temporary Lodging Expense (TLE) Extension
SYNOPSIS: Authorizes Coast Guard Air Station Traverse City, Michigan PDS area as a location to receive a temporary increase of 60 days TLE due to a sudden influx of personnel effective for the applicable period of 12 June to 30 September 2017. EFFECTIVE: 12 June 2017.

CTD for CAP 076-17(I) -- Correct Authority to Determine Medical Care Not Available Locally
SYNOPSIS: Corrects the authority to determine medical care is not available locally when employee assigned to a foreign OCONUS PDS. EFFECTIVE: 24 May 2017.

CTD for MAP/CAP 075-17(I) -- Removes Appendix U
SYNOPSIS: JTR, paragraph 0405 replaces APP U for authorized Rest and Recuperation (R&R) Leave locations. EFFECTIVE: when printed in the JTR dated 1 July 2017.

UTD/CTD for MAP/CAP 074-17(I) -- Travel Orders and Reserve Component (RC) Travel
SYNOPSIS: Reinstates language validating allowances in travel orders and per diem when Reserve Component members sent TDY from annual training that was omitted in the current re-write of Chapters 1-4. EFFECTIVE: 8 June 2017.
UTD for MAP/CAP 078-17(I) -- Yellow Ribbon Reintegration Program (YRRP) Event -- Approval Level
SYNOPSIS: Includes that the Authorizing Official (AO) is the authorization authority for orders in conjunction with the YRRP. EFFECTIVE: 21 June 2017.

UTD/CTD for MAP/CAP 055-17(E) -- Revised Joint Travel Regulations - Chapter 6 - Evacuations
SYNOPSIS: Establishes a revised version of the JTR concerning Evacuations. EFFECTIVE: when printed in the JTR dated 1 August 2017.

UTD for MAP 85-17(I) -- Military Tour Lengths of Duty Updates for Israel and Bahrain
SYNOPSIS: This item establishes a 12-month dependent restricted tour length for Forward Operating Site (FOS) 512, Israel, effective 1 October 2017. This item also authorizes an 18 month unaccompanied tour length for 12 billets in Bahrain for U.S. Naval Forces Central Command based upon the billets' specific operational requirements. This 18-mnth tour length is authorized in accordance with requirements outlined in DoDI 1315.18, Enclosure 7, Note 2 and expires 19 May 2019 unless recertified. EFFECTIVE: when printed in the JTR dated 1 September 2017.

UTD/CTD for MAP/CAP 084-17(I) – NOAA and PHS Officer Voluntary Separation
SYNOPSIS: Reinserts former JTR, par. 1000-E (April 2017 JTR) as new par. 5070 into the current JTR. The necessary JTR language informed the Uniformed Services that JTR allowances may not be authorized for NOAA or PHS officers under certain circumstances. EFFECTIVE: 10 July 2017.

UTD/CTD for MAP/CAP 086-17(I) – Secretarial Process Can Approve More than Three Designated Individuals
SYNOPSIS: Corrects the wording in pars. 033201, and 033203 to re-add the authority for the Secretarial Process to approve—not just authorize—more than three designated individuals to visit a wounded or ill Service member or civilian employee. It also corrects the wording in pars. 033202 to re-add the authority for the Secretarial Process to approve—not just authorize more than one non-medical attendant. The authority to approve after the fact was inadvertently omitted from the rewrite. EFFECTIVE: 1 May 2017.

UTD/CTD for MAP/CAP 083-17(I) – Economy Plus Seating

UTD/CTD for MAP/CAP 082-17(I) – Actual Expense Allowance (AEA) Wording
SYNOPSIS: Corrects the wording in par. 020307-B1 on AEA and reinserts wording on the maximum Incident Expense (IE) that inadvertently omitted from the rewrite. EFFECTIVE: when printed in the JTR dated 1 September 2017.

UTD/CTD for MAP/CAP 081-17(I) – Funded Leave Transportation
SYNOPSIS: Deletes erroneous language in par. 0404 that states a traveler is only eligible for either COT/RAT or FEML, but not both. That language was not in old par. 7000-B1. The correct language restricting both for 12-month extensions is in par. 040401-A which aligns with the language in pars. 5069-B4 for COT and 5950-A for RAT. The correct JTR references override the erroneous conflicting reference published 1 May 2017 for affected eligible travelers per the Agency or Service determination. EFFECTIVE: 5 July 2017.

UTD/CTD for MAP/CAP 056-17(E) -- GAO Report Recommendations for Flat Rate
SYNOPSIS: Implements the recommendations of GAO Report 17-353 Flat Rate Per Diem to include clarifying what proof of lodging is and when receipts may be required for flat rate per diem. EFFECTIVE: when published in the JTR dated 1 August 2017.

UTD for MAP 64-17(E) – Authorize Station Allowances for Dependents Early Return to Designated Non-Foreign OCONUS Location
SYNOPSIS: Adds language to JTR, par. 9225 authorizing station allowances for dependents authorized early return travel to a designated nonforeign OCONUS location under pars. 5098, 5100, and 5102. EFFECTIVE: when printed in the JTR dated 1 September 2017.

UTD for MAP 091-17(I) - Add Link to Appendix M to JTR Chapters 9 and 10
SYNOPSIS: Adds Command, Senior Officer, Country Allowance Coordinator Responsibilities and Station Allowance and Travel Per Diem Reporting Procedures to Chapters 9 and 10. These instructions were omitted in the revised JTR with the elimination of Appendix M. EFFECTIVE: when published in the JTR dated 1 September 2017.

UTD/CTD for MAP/CAP 090-17(I) – Extension Unforeseen Over 180 Days
SYNOPSIS: Reinserts the language in Table 1-6 that bona fide extensions that now make the assignment more than 180 days at one location may be directed when there is a definite change for unforeseen circumstances. EFFECTIVE: 1 May 2017.

UTD/CTD for MAP/CAP 087-17(I) – Corrects Approval for Dual Lodging
SYNOPSIS: Corrects the language in Table 2-15 that dual lodging must be approved after the fact was inadvertently omitted from the rewrite. EFFECTIVE: when printed in the JTR dated 1 October 2017.

UTD for MAP/CAP 088-17(I) – Adds Lodging Tax to Revised Chapter 6
SYNOPSIS: Adds lodging tax information to the revised Chapter 6 language (MAP/CAP 055-17(E)) effective 1 August 2017. EFFECTIVE: 1 August 2017.

UTD for MAP/CAP 089-17(I) – No Rental Vehicle for PCS Transportation
SYNOPSIS: Reinserts the language that a rental car may not be authorized for PCS transportation for service members and only in limited circumstances for a civilian employee. EFFECTIVE: 1 May 2017.

UTD for MAP/CAP 104-17(I) – Government Ship
SYNOPSIS: Reinserts the language that travelers are not authorized per diem when on a Government ship when quarters are provided without charge and meals are provided with or without charge rather than state that normally a traveler aboard a ship is provided meals without charge. Even if not charged on the ship, the member pays through payroll deduction. The sequencing of the paragraph was changed for easier flow. EFFECTIVE: when printed in the JTR dated 1 October 2017.

UTD for MAP/CAP 099-17(I) – Rest Stop at TDY Limited to 24 Hours and 14-Hour Rule Applies
SYNOPSIS: Reinserts the language that a rest stop at the TDY location is limited to 24 hours and the traveler must have been traveling 14 hours to qualify. EFFECTIVE: 28 July 2017.

UTD for MAP/CAP 95-17(I) – Add Clarifying Language on Change of Service and Update PDTTATAC SIT Approval Authority Date
SYNOPSIS: This item adds clarifying language to JTR par. 020206-J, Table 2-4, Travelers Changing Class of Service. This item also updates the date for GSA’s Waiver Memo granting PDTTATAC the authority to authorize/approve SIT at Government expense for CONUS to CONUS shipments exceeding a total of 150 days and 180 days for shipments to or from OCONUS. EFFECTIVE: 1 May 2017.

UTD for MAP/CAP 110-17(I) – Correct date in Appendix Q

Allowances for CONUS Evacuations
Learn more about the allowances for CONUS evacuations outlined in the Joint Travel Regulations.

UTD for MAP/CAP 100-17(I) – Meal in Government Dining Facility is not Deductible
SYNOPSIS: Reinserts the language that a TDY member may not be treated as permanent party by providing Government meals in a dining facility at no charge like Essential Unit Messing and a Government meal consumed in a dining facility is not a deductible meal. EFFECTIVE: effective 1 May 2017.
UTD/CTD for MAP/CAP 121-17(I) – Move R&R Locations and Destinations to the DTMO Website
SYNOPSIS: Removes Table 4-11 from the JTR. The information contained in this table will be moved to the DTMO website at https://www.defensetravel.dod.mil/docs/AP-RR-01.pdf. There is no change in authority with this revision. EFFECTIVE: when printed in the JTR dated 1 October 2017.

UTD/CTD for MAP/CAP 120-17(I) - Remove Appendix S - FEML
SYNOPSIS: Removes Appendix S from the JTR. The information contained in Appendix S will be moved to the DTMO website at https://www.defensetravel.dod.mil/docs/AP-FEML-01.pdf. There is no change in authority with this revision. EFFECTIVE: when printed in the JTR dated 1 October 2017.

UTD/CAP for MAP/CAP 088-17(E) - Flat Rate Per Diem - Date of Arrival
SYNOPSIS: Starts the reduced flat rate per diem on the day of arrival at the long term TDY location. A traveler who cannot occupy long-term lodging on the day of arrival at the TDY location may be reimbursed actual lodging costs up to the locality lodging rate supported by a lodging receipt. EFFECTIVE: when published in the JTR dated 1 October 2017.

UTD/CAP for MAP/CAP 123-17(I) – Reinserts Omitted Language
SYNOPSIS: This item reinserts language regarding flat-rate per diem that was inadvertently omitted during the rewrite. EFFECTIVE: 1 May 2017.

UTD/CAP for MAP/CAP 126-17(I) Attendant or Escort Premium Class Travel
SYNOPSIS: Corrects reference for the location of premium class travel for an attendant or escort in JTR, par. 020206.E.K. EFFECTIVE: when printed in the JTR dated 1 November 2017.

UTD/CAP for MAP/124-17(I) – Reinsert Omitted Language
SYNOPSIS: This item reinserts language regarding Reserve Component members on active duty with pay who do not commute. Language was inadvertently omitted during the rewrite. EFFECTIVE: 1 May 2017.

UTD for MAP 132-17(I) – Move Appendix N (MHA) to the DTMO Website
SYNOPSIS: Moves the information in Appendix N of the Joint Travel Regulations to the DTMO Website and removes Appendix N. EFFECTIVE: when printed in the JTR dated 1 November 2017.

UTD/CAP for MAP/CAP 092-17(E) -- Travel Time, Cost Comparison and Computation Examples when POV Travel is to the Government’s Advantage or not to the Government’s Advantage.
SYNOPSIS: Provides examples of the authorized travel time for per diem purposes when a personally owned vehicle is used for TDY transportation when to the Government’s advantage or not to the Government’s advantage. EFFECTIVE: when published in the JTR dated 1 November 2017.

UTD/CAP for MAP/CAP 133-17(E) -- AEA up to 300% for TDY over 30 Days to Presidential Declared Disaster or Pandemic Area
SYNOPSIS: Allows an exemption from the reduced flat rate per diem for travelers TDY to a presidentially declared disaster or pandemic area. This change allows these travelers to be authorized the actual expense allowance (AEA) of up to 300% even though the TDY is at one location for 31 days or more. EFFECTIVE: 28 September 2017.

UTD/CAP for MAP/CAP 136-17(I) – Clarify Approval Authority
SYNOPSIS: Clarifies the approval authority for premium class travel and inserts language inadvertently omitted in the rewrite and incorporates portions of Appendix H. EFFECTIVE: when printed in the JTR dated 1 November 2017.

UTD/CAP for MAP/CAP 146-17(I) Move Appendix W to the DTMO Website
SYNOPSIS: Moves the information in Appendix W of the Joint Travel Regulations (JTR) to the DTMO Website and removes Appendix W from the JTR. EFFECTIVE: when printed in the JTR dated 1 December 2017.

UTD/CAP for MAP/CAP 144-17(I) – Multiple Alternate Destinations for FEML
SYNOPSIS: Reinserts the language that a traveler may select multiple alternate destinations for Funded Environmental Leave (FEML) in APP S. This language was inadvertently omitted in the rewrite. EFFECTIVE: 1 May 2017.

UTD/CAP for MAP/CAP 141-17(I) – Move Appendix Q to the DTMO Website
SYNOPSIS: Removes Appendix Q from the JTR. The information contained in Appendix Q will be moved to the DTMO website at www.defensetravel.dod.mil/docs/AP-TL-01.pdf. There is no change in authority with this revision. EFFECTIVE: when printed in the JTR dated 1 December 2017.

UTD/CAP for MAP/CAP 151(I) Move Appendices I and T to the DTMO Website
SYNOPSIS: Moves the information in Appendix I to the DTMO Website. Also moves portions of paragraph 010206 to the same location on the DTMO Website. Effectively incorporates Appendix T in the Appendix I rewrite and so eliminates Appendix T in the JTR. EFFECTIVE: when published in the JTR dated 1 January 2018.

UTD/CAP for MAP/CAP 162(I) – Move Appendix X, Paragraph B2 to the DTMO Website
SYNOPSIS: Moves the Excess Cost Agreement sample that is required in the Joint Travel Regulations. Par. 033102 from the Appendix X to the DTMO Website. EFFECTIVE: when published in the JTR dated 1 January 2018.

UTD/CAP for MAP/CAP 149-17(I) – Update Paragraph References to the Revised Chapter 5, Section 1
SYNOPSIS: Updates paragraph references in the revised JTR, Chapter 5, Section 1 throughout the current JTR. EFFECTIVE: when printed in the JTR dated 1 January 2017.

UTD 155-17(I) Revise Language in Par. 050202-A (When DLA is Authorized)
SYNOPSIS: Revises language in par. 050202-A that was erroneously stated in the rewrite. EFFECTIVE: December 1, 2017.

UTD/CAP for MAP/CAP 153-17(I) – Delete Appendix X, par. A2, “DoT Travel System Pilot”
SYNOPSIS: Deletes Appendix X, par. A2, “DoT Travel System Pilot” from the JTR. Pilot ended 1 December 2017 and the travel policies and regulations related to the program are no longer in effect. EFFECTIVE: 1 December 2017.

UTD/CAP for MAP/CAP 171-17(I) – Traveler Does Not Use Authorized Transportation or TDY is Canceled

UTD/CAP for MAP/CAP 138-17(I) – 2018 Government Meal Rates

UTD for MAP 164-17(I) -- Emergency Leave Authorization for Members and Dependents
SYNOPSIS: This item adds wording to clarify that members traveling alone or with one or more dependents, as well as one of more dependents traveling without the member, may be authorized emergency leave, not just a member or just one dependent. EFFECTIVE: May 1, 2017.
SYNOPSIS: This item clarifies section 0529, Shipment of a POV in CONUS and also corrects references in JTR par. 060202 and Appendix A, Dependent. EFFECTIVE: 1 December 2017.

SYNOPSIS: References Table 2-27 in par. 020601 so it is clear that a civilian employee may not be authorized per diem within the vicinity of the residence even if overnight lodging is required. EFFECTIVE: 1 May 2017.

SYNOPSIS: Extended SECEF authority to prescribe a temporary increase in BAH rates in an area declared as a major disaster area by the President, or at an installation experiencing a sudden increase in the number of members assigned. The current authority expires 31 December 2017, but FY18 NDAA, S. 2943, section 603, signed 30 December 2017, extends that authority to 31 December 2018. EFFECTIVE: 1 January 2018.

SYNOPSIS: Increases the recruiter related parking expense from $200 to $255, decreases the minimum from $25 to $20 and eliminates reducing reimbursement by the minimum threshold ($20). Reimbursement maybe made on a monthly, quarterly or annual basis per Service policy. EFFECTIVE: 4 October 2017.


SYNOPSIS: This item updates JTR, Appendix A definition of Contingency Operation to include travel under 14 USC §712, in accordance with 10 USC §101(a)(13)(B). EFFECTIVE: when published in the JTR dated 1 April 2018.

SYNOPSIS: This item corrects miscellaneous hyperlinks and references in the JTR. EFFECTIVE: when published in the JTR dated 1 March 2018.

SYNOPSIS: This item separates and clarifies language into JTR, par. 0518-A3b. EFFECTIVE: when printed in the JTR dated 1 April 2018.

SYNOPSIS: References DoDI 4500.57, “Transportation and Traffic Management” which is the authority that establishes government air as the most advantageous for travel OCONUS. EFFECTIVE: when printed in the JTR dated 1 April 2018.

SYNOPSIS: Corrects various paragraph references within the JTR that changed due to the revision of Chapter 5, Subchapter 2 – Civilian Employee PDT, Effective: when published in the JTR dated 1 April 2018.

SYNOPSIS: Corrects various paragraph references within JTR that changed due to the revision of Chapter 9 – OCOLA and TLA. EFFECTIVE: when published in the JTR dated 1 April 2018.

SYNOPSIS: Approves a revised version of Chapter 5, Part B, of the Joint Travel Regulations (JTR). This is a rewrite of the current JTR Chapter 5 pertaining to civilian employee permanent duty travel. This revision is in a different format to allow simplification of the language in the JTR, as well as using plain language where allowed. The intent is to reduce the number of pages in the JTR, make it more easily readable and understood without making any changes to regulatory authority contained in the current version. EFFECTIVE: when published in the JTR dated 1 April 2018.

SYNOPSIS: This UTD/CTD identifies when a civilian employee must utilize Government quarters at an ILPP site. It includes language in JTR, par. 020303-B that a civilian employee is only required to stay in Government quarters when the TDY is to a U.S. Installation that has been designated as an ILPP site. Participating ILPP sites are listed on the DTMO website and are displayed in the electronic travel system. When travelers cannot use the electronic travel system, travelers are required to make reservations for Government Quarters through the DoD lodging site or by contacting the Government quarters facility directly. EFFECTIVE: when published in the JTR dated 1 April 2018.

SYNOPSIS: This item changes the authority for using restricted fares when a City Pair Program fare is not available. Components can reduce travel costs through increased use of restricted fares. Restricted fares are acceptable to use when less expensive and mission effectiveness is maintained. EFFECTIVE: 1 April 2018.

SYNOPSIS: Creates Appendix B in the Joint Travel Regulations to support the Cross-Functional Team - Travel (CFT-T). EFFECTIVE: when printed in the JTR dated 1 March 2018.

SYNOPSIS: Approves a revised version of Chapter 9 of the Joint Travel Regulations (JTR). This is a rewrite of the current JTR Chapter 9 pertaining to OCOLA and TLA in a different format to allow simplification of the language in the Regulations, as well as using plain language where allowed. The intent is to lessen the number of pages in the Regulations, make it more easily readable and understood without making any changes to regulatory authority contained in the current version. This revision also eliminates the current Appendix J as being obsolete. EFFECTIVE: when printed in the JTR dated 1 April 2018.

SYNOPSIS: This item clarifies when a civilian employee may not be authorized per diem within the vicinity of the residence even if overnight lodging is required. EFFECTIVE: 1 May 2017.

SYNOPSIS: Corrects miscellaneous hyperlinks and references in the JTR. EFFECTIVE: 1 April 2018.

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SYNOPSIS: Creates Appendix B in the Joint Travel Regulations to support the Cross-Functional Team - Travel (CFT-T). EFFECTIVE: when printed in the JTR dated 1 March 2018.

SYNOPSIS: Approves a revised version of Chapter 9 of the Joint Travel Regulations (JTR). This is a rewrite of the current JTR Chapter 9 pertaining to OCOLA and TLA in a different format to allow simplification of the language in the Regulations, as well as using plain language where allowed. The intent is to lessen the number of pages in the Regulations, make it more easily readable and understood without making any changes to regulatory authority contained in the current version. This revision also eliminates the current Appendix J as being obsolete. EFFECTIVE: when printed in the JTR dated 1 April 2018.

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SYNOPSIS: References  DoDI 4500.57, “Transportation and Traffic Management” which is the authority that establishes government air is the most advantageous for travel OCONUS. EFFECTIVE: when printed in the JTR dated 1 April 2018.
UTD for MAP 37-18(I) – Reinsert Language Erroquently Omitted
SYNOPSIS: This item reinserts language in JTR, par. 053001 erroneously omitted during the rewrite and further clarifies language already provided. EFFECTIVE: 1 December 2017.

UTD/CTD for MAP/CAP 047-18(I) – Article 32 Preliminary Hearing Witness
SYNOPSIS: Inserts language from the former Appendix E, clarifying that a witness testifying for an Article 32 preliminary hearing travels on an invitational travel authorization and receives the same standard travel and transportation allowances as a civilian employee on temporary duty travel. EFFECTIVE: 1 May 2017.

UTD/CTD for MAP/CAP 046-18(I) – Flat Rate Per Diem Language Corrections
SYNOPSIS: Clarifies language in JTR paragraph 020311-A and Table 2-21 to indicate that travelers must receive 75% of the Mi&E portion of the locality per diem rate when departing the PDS and arriving at the TDY location on the same day. EFFECTIVE: when printed in the JTR dated 1 July 2018.

UTD/CTD for MAP/CAP 057-18(I) – Updating Appendix B
SYNOPSIS: This UTD/CTD updates Appendix B to rename the “DoD Official Travel Guidance” as “DoD Travel Allowance Guidance” and clarify that this document supports all Defense Travel Enterprise initiatives. EFFECTIVE: when published in the JTR dated 1 August 2018.

UTD for MAP 051-18(I) – Escorting a Dependent – Designated Place
SYNOPSIS: Clarifies the authority for a Service member to escort a dependent to a designated place in preparation for an unaccompanied OCONUS tour on a unit Permanent Change of Station move. EFFECTIVE: when printed in the JTR dated 1 August 2018.

UTD for MAP 007-18(E) – Revised Joint Travel Regulations (JTR), Chapter 10 – Basic Allowance for Housing (BAH) and Overseas Housing Allowance (OHA)
SYNOPSIS: Revises the current JTR Chapter 10 pertaining to BAH and OHA in a different format to allow for simplification of the language in the Regulations, as well as using plain language where allowed. The intent is to lessen the number of pages in the Regulations, make it more easily readable and understood without making any changes to regulatory authority contained in the current version. This revision also eliminates the current Appendix K as being obsolete. EFFECTIVE: when published in the JTR dated 1 August 2018.

JTR Change File No Longer Published
Please be advised that a monthly JTR change file of the pages that were modified will no longer be published.

UTD/CTD for MAP/CAP 102-18(E) – Funded Environmental and Morale Leave (FEML) Multiple Destination Locations
SYNOPSIS: Reinserts language removed in MAP 59-08(E)/CAP 44-08(E) and clarifies that a Service member, civilian employee, or dependent eligible for FEML, may select multiple destination locations, rather than the destination location listed at Funded Environmental and Morale Leave (FEML) Locations and Destinations and be reimbursed transportation up to the cost of Government-procured transportation between the FEML PDS and the authorized destination. Effective: when printed in the JTR dated 1 March 2019.

CTD for CAP 103-18(E) Employee POV Transportation and Storage

UTD/CTD for MAP/CAP 077-18(R) – Recruiting-Related Parking Expenses
SYNOPSIS: Currently, JTR par. 020606 limits monthly parking expenses to a DoD Service member or a civilian employee serving as a recruiter for the one-time parking expense, if assigned to an Army forces military processing facility.榻第P&R) memorandum dated April 6, 2009 in JTR par. 032006, and replaces it with USD(P&R) memorandum dated May 25, 2018, subject: Supplemental Guidance-Family Member Transportation to Attend Dignified Transfers at Dover Air Force Base (AFB). This memorandum provides supplemental guidance to DoD-sponsored transportation of family members to attend dignified transfer ceremonies at Dover AFB. EFFECTIVE: when printed in the JTR dated 1 March 2019.

UTD for MAP 02-19(E) – Allow Secretarial Process Extension up to 6 Years After the Death of a Member
SYNOPSIS: This item clearly shows that the 3 year time period allowed for dependent travel and transportation allowances after the death of an active duty member may be extended through the Secretarial Process. It also reinserts authority for an automatic 3 year time period when the member dies after retirement. EFFECTIVE: When printed in the JTR dated 1 May 2019.

MAP/CAP 079-18 (R) – Removal of the Travel Order Certification Requirement
SYNOPSIS: The 2011 Track Four Efficiencies stated, “All DoD travel requests must include justification that alternate means (SVTC, web-based communications) are not sufficiently able to accomplish travel objectives.” The Per Diem, Travel and Transportation Allowance Committee has determined that this requirement is no longer necessary and it aligns with the Deputy Secretary of Defense’s initiative to modernize travel. EFFECTIVE: 13 March 2019.

UTD/CTD for MAP/CAP 101-18(E) – 10% Deduction of Professional Books, Papers and Equipment (PBP&E)
SYNOPSIS: Inserts a hyperlink in Table 5-39 showing that when the actual unpacked and uncrated weight of household goods (HHG) is unknown, PBP&E and medical equipment are included in the actual net weight prior to deducting 10% for packing material. EFFECTIVE: when printed in the JTR dated 1 March 2019.

UTD/CAP 102-18(E) – Multiple Destination Locations
SYNOPSIS: This item removes outdated Under Secretary of Defense, Personnel and Readiness (USD(P&R)) memorandum dated April 6, 2009 in JTR par. 032006, and replaces it with USD(P&R) memorandum dated May 25, 2018, subject: Supplemental Guidance-Family Member Transportation to Attend Dignified Transfers at Dover Air Force Base (AFB). This memorandum provides supplemental guidance to DoD-sponsored transportation of family members to attend dignified transfer ceremonies at Dover AFB. EFFECTIVE: when printed in the JTR dated 1 March 2019.

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MAP/CAP 079-18 (R) – Removal of the Travel Order Certification Requirement
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UTD/CTD for MAP/CAP 100-18(E) – 10% Deduction of Professional Books, Papers and Equipment (PBP&E)
SYNOPSIS: Inserts a hyperlink in Table 5-39 showing that when the actual unpacked and uncrated weight of household goods (HHG) is unknown, PBP&E and medical equipment are included in the actual net weight prior to deducting 10% for packing material. EFFECTIVE: when printed in the JTR dated 1 March 2019.

UTD/CAP 102-18(E) – Storage in Transit (SIT) for OCONUS to OCONUS Permanent Change of Station
SYNOPSIS: Inserts a new line for Table 5-39 showing that when the actual unpacked and uncrated weight of household goods (HHG) is unknown, PBP&E and medical equipment are included in the actual net weight prior to deducting 10% for packing material. EFFECTIVE: when printed in the JTR dated 1 March 2019.
UTD/CTD for MAP/CAP 015-19(E) -- Clarifying Language for Value Added Tax Exemption Certificates

SYNOPSIS: This item is being issued to clarify that purchasing value added tax (VAT) exemption certificates are reimbursable for all official travel expenses - not only lodging, but also authorized rental vehicles and fuel. Foreign countries allow travelers to purchase and submit VAT exemption certificates to avoid paying taxes. Reimbursing the traveler for VAT exemption certificates instead of reimbursing foreign taxes saves funds.

UTD/CTD for MAP/CAP-005(E) – Reimbursement of Fees for Nonconventional Lodging

SYNOPSIS: Authorizes reimbursement of service fees and allows cleaning fees be added as lodging cost for nonconventional lodging.

UTD for MAP 008-19(I) – Insert Hyperlink

Inserts a hyperlink to AP-HHG-01, a quick reference of the authorized locations and the weight allowance for the transportation of HHG under a temporary duty (TDY) order.

W19008 – Household Goods (HHG) – Authorized Locations and Weight Allowance

Updates JTR cites in paragraphs E and M3.

UTD for MAP 20-19(I) - Insert Paragraph Reference in Table 1-6

1. This item inserts a paragraph reference in Table 1-6 to refer to further guidance on counting days for training. 2. The attached revision is forwarded for information purposes only. No coordination or comments are required. 3. This revision was initiated by USMC MAP. 4. These changes are scheduled to appear in the JTR, dated 01 August 2019. 5. This determination is effective when printed in the JTR. 6. Action Officer: Shelly Greendyk (shelly.l.greendyk.civ@mail.mil).

UTD - MAP 021-19 (I) (Approved)

1. This item shortens the Section 0501 reference to the website document, "Tour Lengths and Tours of Duty Outside the Continental United States (OCONUS)" (AP-TL-01) from its original title to "Tour Lengths". 2. The attached revision is forwarded for information purposes only. No coordination or comments are required. 3. This revision was initiated by OSD OUSD P-R. 4. These changes are scheduled to appear in the JTR, dated 01 August 2019. 5. This determination is effective when printed in the JTR. 6. Action Officer: Scott Laws (david.s.laws2.civ@mail.mil).

UTD for MAP 16-19(E) – Clarify Per Diem Over 180 Days for an RC Member

This item clarifies wording regarding per diem over 180 days for a Reserve Component (RC) member in pars. 010206 and 030302-B, and also adds language to par. 010206 that directs the reader to par. 030302 for an RC member.

UTD for MAP 24-19(I) -- Update USPHS Organization Name

1. SYNOPSIS: This item updates the U.S. Public Health Service’s organization name in Table 6-10. 2. The attached revision is forwarded for information purposes only. No coordination or comments are required. 3. This revision was initiated by USPHS. 4. These changes are scheduled to appear in the JTR, dated 01 August 2019. 5. This determination is effective when printed in the JTR. 6. Action Officer: Shelly Greendyk (shelly.l.greendyk.civ@mail.mil).

UTD/CTD for MAP/CAP 022-19(I) – Change the term “Travel Management Center” to “Travel Management Company”

1. During the rewrite, the term "Travel Management Center" was added to the JTR. The term should be "Travel Management Company." This item changes "Travel Management Center" to "Travel Management Company." 2. The attached revision is forwarded for information purposes only. No coordination or comments are required. 3. This revision was initiated by Staff. 4. These changes are scheduled to appear in the JTR, dated 01 September 2019. 5. This determination is effective when printed in the JTR. 6. Action Officer: David J. Maly (david.j.maly.civ@mail.mil).

W19010 – AP-ILPP-01, DoD Integrated Lodging Program Pilot (ILPP) and UTD/CTD for MAP/CAP 27-19(I) — Add Hyperlink

SYNOPSIS: This item updates DTMO website document AP -ILPP-01, DoD Integrated Lodging Program Pilot (ILPP). This update creates a separate subparagraph for exceptions to use of the ILPP and removes the option for a traveler to self-certify non-availability of Government quarters. AP -ILPP-01 may be found on the DTMO website at https://www.defensetravel.dod.mil/Docs/AP-ILPP-01.pdf. This change adds a hyperlink to AP -ILPP-01 in JTR, par. 020303-B1 and B2. EFFECTIVE: when printed in the JTR dated 01 September 2019.

UTD for MAP 026-19(I) – Clarify Language

1. SYNOPSIS: Clarifies language in pars. 051002, 051003 and 052013. EFFECTIVE: when printed in the JTR dated 01 September 2019.

GSA Announces FY20 CONUS Per Diem Rates

Per GSA Per Diem Bulletin FTR 20-01, FY 2020 Standard CONUS Per Diem Rate is $151 ($96 lodging/$55 M&IE). The standard CONUS lodging rate will increase from $94 to $96. The meals and incidental expenses (M&IE) reimbursement rate tiers are unchanged for FY 2020. Rates apply to travel performed on or after October 1, 2019, through September 30, 2020. GSA also announced a few changes to non-standard area (NSA) locations.