Sakai Guest Password Reset

**NON-NPS users** (who login with an email address as your username): if you forgot your password or deleted the invitation link, follow the instructions below.

**NPS users** (who login with their NPS credentials) should use the [NPS Password Reset Utility](#).

Click [Here](#) to Input your email address and select the "Send Password" button.

![Reset your password](#)

If successful you will receive the message "Naval Postgraduate School CLE has attempted to send a password change email to...".

If not successful:
- If you receive the message "Email address not found". Please confirm the spelling of your email address.
- If you receive the message "There are duplicate accounts with that email address" this typically means you have an NPS User account and a Non-NPS User account. Please use your NPS User account to login to Sakai.
- If you continue to have trouble, please contact a representative for your program.

Get the Email

- You should get an email sent from clehelp@nps.edu with the subject of "New Password Request".
- Some email systems may classify this email as spam so please check your spam folder if it is not in your inbox.
- The email should appear within 10 minutes, if you do not get it, please email clehelp@nps.edu to have your password manually reset.

```
Dear Louis Algaze - External

Please use the following link to reset your password on Naval Postgraduate School CLE:

https://cle.nps.edu/accountvalidator/faces/validate?tokenId=a1c78f24-4389-42a9-9dbb-862b3bbd7fca

Your username is: ljalg@yahoo.com

Regards

The Naval Postgraduate School CLE Team
Naval Postgraduate School
```

Follow the link in the email

In the web page which comes up you should be able to input a new password, the same password must be entered twice.
Login to Sakai

Once complete you should be brought back to the Sakai home page. Please use the Non-NPS User button to login.

Not Working?

If you have any trouble with this process, please email clehelp@nps.edu with information about which part of the process is not working as expected.